

AGENDA

Meeting: Warminster Area Board

Place: Warminster Library, Three Horseshoes Walk, Warminster, BA12 9BT

Date: Thursday 30 May 2024

Time: 7.00 pm

Including the Parishes of: Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Imber & Knook, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to Ben Fielding - Senior Democratic Services Officer. Direct line 01225 718656 or email Benjamin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Pip Ridout, Warminster West
Cllr Christopher Newbury, Wylve Valley
Cllr Tony Jackson, Warminster Broadway
Cllr Bill Parks, Warminster North & Rural
Cllr Andrew Davis, Warminster East

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Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – Liam.Cripps@wiltshire.gov.uk

Area Board Delivery Officer – Caroline.Lequesne@wiltshire.gov.uk

Democratic Services Officer – Benjamin.fielding@wiltshire.gov.uk

Items to be considered	Time
<p>1. Election of the Chairman (<i>Pages 7 - 8</i>)</p> <p>To elect the Chairman of the Warminster Area Board for the forthcoming year.</p>	7.00pm
<p>2. Election of the Vice-Chairman</p> <p>To elect the Vice-Chairman of Warminster Area Board for the forthcoming year.</p>	
<p>3. Apologies for Absence</p> <p>To receive any apologies for absence.</p>	
<p>4. Minutes (<i>Pages 9 - 36</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 20 March 2024.</p>	
<p>5. Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>6. Chairman's Announcements and Information Items (<i>Pages 37 - 42</i>)</p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board.</p> <p>In addition, The Board is asked to note the following items:</p> <ul style="list-style-type: none"> • Consultation on Statement of Licensing Policy • Local Nature Recovery Strategy Public Engagement • Multiply – National Numeracy Day 	
<p>7. Area Board End of Year Report and Outside Bodies (<i>Pages 43 - 56</i>)</p> <p style="text-align: center;">Part I – Looking Back</p> <p>To receive the Area Board End of Year Report as well as to report on progress made in addressing the Area Board priorities selected for 2023/24:</p> <ul style="list-style-type: none"> ○ Improving outcomes and positive activities for Young people – Cllr Andrew Davis ○ Health and Wellbeing – No councillor appointed ○ Environment, Biodiversity, and sustainability – Cllr Tony Jackson ○ Community Safety – Cllr Pip Ridout 	7.10pm

- Transport and Access – Cllr Bill Parks

Part II – Looking Forward

- To highlight potential priorities for the Area Board to consider for 2024/25.
- To appoint Members as Lead representatives to Outside Bodies and any new Non-Priority Working Groups as set out at Appendix A;
- To appoint a Lead representative to the LHFIG (listed on Appendix A) and to note the Terms of Reference as set out in Appendix B.

8. Area Board Funding (Pages 57 - 62)

7.30pm

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

Remaining Budgets:

Community Area Grant	Older & Vulnerable	Young People
£21,559	£7,700	£19,457

Area Board Initiatives:

Ref/Link	Grant Details	Amount Requested
ABG1752	Warminster Area Board - Maiden Bradley Parish News	£500

Community Area Grants:

Ref/Link	Grant Details	Amount Requested
ABG1413	Selwood Housing - Westleigh Community CCTV Project	£5,000
ABG1733	Tynings Allotments and Leisure Gardeners Association - Tynings Allotment Access Improvement	£982
ABG1789	Corsley Reading Room - Corsley Reading Room Repairs	£2,500
ABG1792	Corsley War Memorial Playing Field - Equipment for volunteers to use when maintaining the playing field and orchard	£500

Older & Vulnerable Grants:

Ref/Link	Grant Details	Amount Requested
ABG1750	Maiden Bradley Memorial Hall - Maiden Bradley Memorial Hall Community Coffee Mornings	£500
ABG1802	Corsley Reading Room - Community Film Club	£300

Young People Grants:

Ref/Link	Grant Details	Amount Requested
ABG1785	Warminster youth club - Warminster youth club core costs	£5,000

Further information on the Area Board Grant system can be found [here](#).

9. **Wiltshire Police Chief Constable** (*Pages 63 - 78*) **7.50pm**
- To receive an update from Wiltshire Police Chief Constable, Catherine Roper.
10. **Updates from Partners** (*Pages 79 - 120*) **8.10pm**
- To receive updates from the following partners:
- Wiltshire Police
 - Warminster Garrison
 - Warminster Health and Wellbeing Forum
 - Town and Parish Councils Nominated Representatives
 - BSW Together
 - Community First
 - Healthwatch Wiltshire
- Some written updates have been received and are included in this agenda.
11. **Wiltshire and Swindon Road Safety Partnership** **8.25pm**
- To receive an update from Wiltshire and Swindon Road Safety Partnership Manager, Perry Payne.
12. **FACT Programme Update** **8.40pm**
- To receive an update from FACT Lead, Simon Thomas on the FACT Programme.

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| 13. Local Highways and Footpath Improvement Group (LHFIG)
<i>(Pages 121 - 140)</i> | To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 1 May 2024, as set out in the attached report. | Further information on the LHFIG process can be found here . | 8.55pm |
| 14. Urgent items | Any other items of business which the Chairman agrees to consider as a matter of urgency. | | |
| 15. Future Meeting Dates | The next meeting of the Warminster Area Board will be on 12 September 2024. | | 9.00pm |

Extract from Part 3 of the Constitution: Appointment of Chairmen and Vice-Chairmen of Area Boards

4.9 The chairman and vice-chairman of an area board will be appointed at the first meeting of an area board, which takes place after the annual meeting of the Council, by the unitary councillors on each area board, except in an election year where after the first meeting of Full Council a special meeting of each area board will take place to appoint a chairman and a vice-chairman.

4.9.1 The Democratic Services representative will call for nominations for the position of chairman of the area board. A councillor's nomination must be seconded to be valid. A councillor shall not be nominated in his/her absence without their written consent.

4.9.2 In the event of only one valid nomination being received the person presiding will declare the nominated councillor elected.

4.9.3 In the case of two valid nominations the Democratic Services representative will ask for a show of hands from those councillors in favour of each councillor and declare the candidate receiving the majority of votes of the councillors present and voting, to be the winner.

4.9.4 In the case of an equality of votes for the two candidates, the Democratic Services representative shall draw lots to determine the winner of the election and then declare the result.

4.9.5 In the case of three or more valid nominations being made, the Democratic Services Representative will call for a show of hands for each of the candidates. The Democratic Services representative will then announce the candidate with the least number of votes and that candidate will be eliminated (in the case of a tie for the least number of votes, the Democratic Services representative shall draw lots to determine which candidate to be eliminated). A further vote shall be taken for the remaining candidates and after each vote the candidate with the least number of votes shall be eliminated until only two candidates remain and a final vote taken.

4.9.6 The newly elected Chairman of the Area Board shall then preside over the election of the Vice Chairman in the manner described above with the ability to use a casting vote in the event of an equality of votes.

4.9.7 With the exception of an election year, the chairman and vice chairman of an area board shall remain in post until their successors are appointed.

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MINUTES

Meeting: Warminster Area Board
Place: Warminster Library, Three Horseshoes Walk, BA12 9BT
Date: 20 March 2024
Start Time: 7.00 pm
Finish Time: 8.40 pm

Please direct any enquiries on these minutes to:

Ben Fielding - Senior Democratic Services Officer - (Tel): 01225 718656 or (e-mail) Benjamin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Pip Ridout, Warminster West (Chairman)
Cllr Christopher Newbury, Wylde Valley (Vice-Chairman)
Cllr Bill Parks, Warminster North & Rural
Cllr Andrew Davis, Warminster East

Wiltshire Councillors in Attendance

Cllr Ian Blair-Pilling, Cabinet Member for Public Health, Communities, Leisure and Libraries

Wiltshire Council Officers

David Redfern, Director Leisure Culture & Communities
Liam Cripps, Strategic Engagement Partnerships Manager
Caroline LeQuesne, Area Board Delivery Officer
Dominic Argar, Assistant Multimedia Officer
Ben Fielding, Senior Democratic Services Officer
Laura Clark, Leisure Area Manager West
Justine Foster, Service Manager Leisure Operations

Partners

Inspector Louise Oakley, Wiltshire Police

Total in attendance: 25

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Apologies</u></p> <p>Apologies for absence were received from Cllr Tony Jackson, Lizzie Watkin (Director Finance) and Len Turner (Chair, Warminster & Villages Community Partnership).</p>
2.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 23 January 2024 were presented for consideration. After which, it was;</p> <p><u>Resolved:</u></p> <p>To approve and sign as a true and correct record of the minutes of the meeting held on 23 January 2024.</p>
3.	<p><u>Declarations of Interest</u></p> <p>The following declarations of disclosable interests were made during the meeting:</p> <ul style="list-style-type: none"> • Cllr Bill Parks declared an Other Registerable Interest (ORI) in the St Lawrence Chapel Warminster Application by virtue of being a Friend of St Lawrence Chapel; Cllr Parks received a dispensation from the Monitoring Officer to remain in his capacity as a councillor, contribute during debate, and to vote. • Cllr Pip Ridout declared an Other Registerable Interest (ORI) in the St Lawrence Chapel Warminster Application by virtue of being a Friend of St Lawrence Chapel; Cllr Ridout received a dispensation from the Monitoring Officer to remain in her capacity as a councillor, contribute during debate, and to vote. • Cllr Bill Parks declared an Other Registerable Interest (ORI) in the St Lawrence Chapel Warminster Application by virtue of being a Feoffee of St Lawrence Chapel; Cllr Davis received a dispensation from the Monitoring Officer to remain in his capacity as a councillor, contribute during debate, and to vote.
4.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcement that an Environment Watch Day had been planned at Warminster Civic Centre on Saturday 23 March from 12pm-4pm. This would include a film about positive environmental action and an opportunity to partake in activities.</p>
5.	<p><u>Area Board Funding</u></p>

The Area Board considered the following applications for funding:

Area Board Initiatives:

Warminster Area Board - £500 towards Skate park event.

Decision

Warminster Area Board was awarded £500 towards skate park event.

Moved – Cllr Andrew Davis

Seconded – Cllr Pip Ridout

Reason – *The application met the Community Area Grants Criteria 2023/24.*

Community Area Grants:

St Lawrence Chapel Warminster – £2,000 towards St Lawrence Chapel Front Pillar.

Decision

St Lawrence Chapel Warminster was awarded £2,000 towards St Lawrence Chapel Front Pillar.

Moved – Cllr Christopher Newbury

Seconded – Cllr Bill Parks

Cllr Andrew Davis abstained from voting on this application.

Reason – *The application met the Community Area Grants Criteria 2023/24.*

Upton Scudamore Community Association - £900 towards Defibrillator renewal.

Decision

Upton Scudamore Community Association was awarded £900 towards defibrillator renewal.

Moved – Cllr Bill Parks

Seconded – Cllr Christopher Newbury

Reason – *The application met the Community Area Grants Criteria 2023/24.*

Older and Vulnerable Grants:

Horningsham Lunch Club - £500 towards Horningsham Lunch Club.

	<p><u>Decision</u></p> <p>Horningsham Lunch Club was awarded £500 towards Horningsham Lunch Club.</p> <p>Moved – Cllr Bill Parks Seconded – Cllr Christopher Newbury</p> <p><u>Reason</u> – <i>The application met the Community Area Grants Criteria 2023/24.</i></p> <p><u>Youth Grants:</u></p> <p>Champions In Community – £3,600 GROW Young People Community Model for Warminster.</p> <p><u>Decision</u></p> <p>Champions In Community was awarded £3,600 towards GROW Young People Community Model for Warminster.</p> <p>Moved – Cllr Andrew Davis Seconded – Cllr Pip Ridout</p> <p><u>Reason</u> – <i>The application met the Community Area Grants Criteria 2023/24.</i></p> <p>Upon conclusion of hearing the grant applications, the Strategic Partnerships Engagement Manager (SEPM), Liam Cripps noted that if any organisations would like to place an application for the remaining amounts of money, they would be able to do so if it was deemed as urgent and for an amount under £500. This would be decided under a process in place where the SEPM would be able to award money through delegated powers. Applications would need to be received by 31 March 2024. It was noted that an application for £300 relating to an Older and Vulnerable Grant had been received.</p>
6.	<p><u>Community Joint Strategic Needs Assessment (JSNA)</u></p> <p>The Area Board received a presentation from Caroline LeQuesne (Area Board Delivery Officer). The presentation covered the following matters:</p> <ul style="list-style-type: none"> • Once a year the Area Board renews its local priorities, with this next set to be done in May. One of the ways in which this is done is to consider local data available, to assess what areas are doing well and not so well. • A significant part of this data is the Joint Strategic Needs Assessment (JSNA) and Community Area Joint Strategic Needs Assessment (CAJSNA), which is a collection of data captured from Wiltshire Council services and partner organisations. This data is then formatted so that residents can understand it. • The last JSNA was completed in 2020 and is completed every 4 years. In

	<p>2020 Covid heavily affected the data.</p> <ul style="list-style-type: none"> • An interim health and wellbeing recovery JSNA was completed in 2022 to recognise the affect which Covid had had on people and the economy. • It was outlined that the data could be accessed via the following website: Wiltshire Intelligence - Bringing Evidence Together • It was stressed that data is not always entirely accurate, can go out of date and can be affected by significant events such as Covid. • Statistics specific to Warminster were provided from the following areas including: <ul style="list-style-type: none"> ○ Children and Young People ○ Cost of Living ○ Crime and Safety ○ Health ○ Older People • Reference was drawn to a QR code included within the presentation, which was for a community survey, in which the results would be brought back to the next Area Board meeting to help decide the priorities. • It was noted that the survey would close in April. <p>After the presentation, there was time for the following questions and points to be made:</p> <ul style="list-style-type: none"> • It was clarified that the Warminster Health and Wellbeing Forum was aware of the JSNA data, however it was noted that it was important to sense check the data. Such data had been used for analysis of parts of Warminster previously and could be a valuable guide. • Clarity was provided regarding young people who were economically active but unemployed, with it noted that this meant that a young person was able to work but was not currently in work. • It was stated that a conversation would take place between officers and Wiltshire Police as there seemed to be a difference in data relating to hate and knife crime. • It was clarified that the data had been produced by the Wiltshire Council Public Health team and was publicly available. The anomalies would also be provided as feedback to the Public Health team.
7.	<p><u>Update on Warminster Leisure Centre Improvements</u></p> <p>The Area Board received an update on Warminster Leisure Centre Improvements from Cabinet Member for Public Health, Communities, Leisure and Libraries Cllr Ian Blair-Pilling. The update covered the following points:</p> <ul style="list-style-type: none"> • Cllr Blair-Pilling stated that he wanted to speak during the meeting as there was a number of projects to improve leisure centres across Wiltshire. • It was stated that leisure is not a statutory duty to the Council. • The strategic objectives of leisure centres were outlined, with a push

towards financial sustainability. Currently leisure is making a small profit for the Council however the largest cost is not shown within the leisure dedicated budget, which is £6million towards running the buildings. With such costs, it is therefore necessary to explain why leisure centres should not be closed.

- Community impact, public health impact, economic impact and environmental impact were areas discussed and considered.
- The importance of prevention within the Wiltshire Council Business Plan was emphasised, with a need to spend money early to prevent.
- Investments by the Council were outlined including the following:
 - The Community Campus programme, recently in Pewsey in Melksham.
 - £25million towards a new leisure centre in Trowbridge.
 - £10million of investment towards leisure centres in Devizes, Marlborough, Royal Wootton Bassett, Chippenham, and Warminster.
- Continual investment in equipment.
- Maintenance issues across all leisure centres.
- It was emphasised that Wiltshire Council was not closing leisure centres but investing.
- The decision process was outlined, including a focus on objectives and evidence, relevant expertise and advice, dedicated teams and working groups as well as the Leisure, Culture and Communities Board.
- JSNA data for Warminster was referenced as well as that Warminster had an older population compared to the Wiltshire average.
- An overview of the changes at Warminster Sports Centre was provided, including:
 - Relocating and enlarging the fitness suite to make it more accessible and re-equipped.
 - Refurbishing the studio.
 - Providing a new consultation room.
 - Providing a new community space.
 - Relocating squash provision to Leighton Sports Centre, Westbury.
- It was outlined that there was an unsatisfied need and potential for Warminster with the following data provided:
 - Currently there was 556 fitness memberships in Warminster, however this could potentially be increased to 1,000+.
 - The existing gym size was 107m² however this could be expanded to a proposed 213m².
 - Over the last six months Warminster squash court had been booked 24 times a month.
 - A timeline for the improvements was provided, with construction to begin summer/autumn 2024, with the new facilities available early 2025 (subject to change).

After the update, there was time for the following questions and points to be made:

- It was unclear whether use of the swimming pool would be disrupted due to the work, however it was hoped that disruption would be minimised to

	<p>all centre users.</p> <ul style="list-style-type: none"> • Clarity was provided that the changing rooms at this moment in time would not be included within the improvements as this area was under the responsibility of Facilities Management. Concentration would be on leisure, however conversations about maintenance could take place. • It was questioned what would happen to the things currently being stored in the squash courts, to which it was clarified that these would be relocated to the studio and that the courts weren't just being used as a storage space, the Council wasn't prepared to refurbish the courts. • With reference to the swimming pool in Trowbridge being at the end of its life, it was clarified that the Warminster pool, had recently had its boiler changed and was in good condition. • It was clarified that following the improvements there would no longer be squash courts in Warminster and squash players would be encouraged to use the facilities at Leighton Leisure Centre, Westbury. • The Cabinet Member provided further examples of some of the decisions which the Council have had to make, including the closure of cafes and saunas. • Assurance was provided that the equipment placed in Warminster Leisure Centre would be modern and state of the art at the time of purchase. • Feedback was provided that the thermostat in the swimming pool had been out of use on 7 occasions over the last 2 months, to which members of the Leisure team clarified that the pumps had been replaced and the pool was now waiting on one part to arrive within the next week. <p>Cllr Ian Blair-Pilling stated that those in attendance could phone or email him, but in the first instance it would be best to speak to the local leisure centre manager.</p>
8.	<p><u>Partner Updates</u></p> <p>Updates were received from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police <p>The Area Board noted written updates attached to the agenda. In addition, Inspector Louise Oakley provided a verbal update which covered the following points:</p> <ul style="list-style-type: none"> • A new policing model had been introduced in January with the response team based in Warminster now moved to Trowbridge with there now being no response from Warminster station. • An overview of the team was provided, with it noted that there were two officers for each area and that it was tricky to deal with demand because of this. • The team was hit hard last year with management changes, however Inspector Oakley planned to stay in Warminster to provide a consistent

approach and to build the team.

- Detail was provided within the report about Community Commitments, which was launched by the Chief Constable in January 2024.
- A list of public engagement activities and resources was provided as well as data for Police visits made in the Warminster and Westbury area, with it noted that since January there had been a 26% increase in community engagement.
- The local priorities for Warminster were included within the report attached to the agenda, these specifically were as follows:
 - Anti-social behaviour
 - Burglaries
 - Shoplifting
 - Vulnerable people
- Reference was drawn to the road safety update which had been included in the agenda, which included an overview of the Community Road Safety Team as well as data produced in the Warminster Area from July 2020 to February 2024.

After the verbal update, there was time for the following questions and points to be made:

- Clarity was provided that the local priorities set for Warminster were identified by Inspector Oakley and that the operational priorities set by the Chief Constable were worked towards as part of these.
- Further clarity was provided on the JSNA data, which had suggested that Warminster had high knife and hate crime. Inspector Oakley noted that knife crime had been minimal with the incident that did take place occurring through a stop and search. Regarding hate crime there had only been two reports since Inspector Oakley had returned to post. It was agreed that discussions would take place to investigate what had happened with the JSNA data.
- Regarding the Community Police Task Group, it was clarified that Warminster was the only Area Board with such a group and that it might be a better use of time not to have such a meeting to get officers back onto the streets.
- It was questioned why the Community Speed Watch numbers were so high for the Upper Deverills, to which it was clarified that that this area records the highest number of checks compared to other areas, which therefore shows in the data. This area has also always had the highest amount of speeding.
- A detailed overview of the staffing was provided by Inspector Oakley, with it noted that there were no more funded posts for the team.
- It was noted that the rural area was covered by one PCSO who worked between 8-10 hours a day for four days a week.
- Gratitude was placed to Inspector Oakley for recent Police presence in the villages with the example of the support which had been given to Speed Watch in Chapmanslade.

	<ul style="list-style-type: none"> • Warminster Health and Wellbeing Forum The Area Board noted the written update attached to the agenda supplement. The Area Board received the following verbal update from David Reeves, which noted that there was set to be a Valuing Volunteering Fair on 1 June 2024, with the Forum looking for volunteer organisations to sign up. • Town and Parish Council Nominated Representative The Area Board received a written update from Cllr Sue Fraser on behalf of Warminster Town Council which would be attached to the minutes for reference. <p>The Area Board received the following verbal update from Cllr Neil Carpenter on behalf of Corsley Parish Council. The update covered the following matters:</p> <ul style="list-style-type: none"> • A recent Parish Council meeting had taken place where a team from Wiltshire Housing (Homes 4 Wiltshire) delivered a talk on the housing plans for Corsley. There had been concern about the level in which rents would be set as well as the calculations for shared housing. It was voiced that they were acting as a housing developer rather than delivering affordable housing. • Concern had also been raised due to the level of charges from Selwood Housing for sewage collection, which had increased. • A positive note to report was that the new Tree team at Wiltshire Council had done a very good job and the new warden was working as hard as possible to ensure as many trees as possible could be planted in the area. • Warminster Community Police Task Group (CPTG) The Area Board received the following verbal update from Cllr Pip Ridout, which covered that a discussion would take place with Inspector Oakley about what direction the police group would take in the future, with reference to joining up with the Community Safety Partnership, which were attended by the Police and Fire services. • Warminster Garrison The Area Board noted the written update attached to the agenda. <p>Cllr Ridout noted that though the Fire service were no longer attending Area Boards, any questions could be submitted to her as she was on the Board.</p>
9.	<p><u>Information Items</u></p> <p>The Chairman of the Area Board drew attention to the following information items, which were contained in the agenda pack:</p> <ul style="list-style-type: none"> • BSW Together Update • Community First Update • Healthwatch Wiltshire Update • Local Nature Recovery Strategy Public Engagement • Wiltshire Best Kept Village Competition

	<ul style="list-style-type: none"> • Wiltshire Council's Cultural Strategy 2023-2030 • Update from Selwood Housing
10.	<p><u>Area Board Priorities Update</u></p> <p>The Area Board received updates from Lead Councillors in relation to the following local Area Board Priorities:</p> <p>Improving outcomes and positive activities for Young people – Cllr Andrew Davis</p> <ul style="list-style-type: none"> • A FACT (Families and Childrens Transformation Programme) pilot had been live in Warminster and Westbury since Easter 2023, with the idea to test and develop some concepts whilst working in partnership with local groups and communities. Additionally, further work would be taking place from the FACT team this year. <p>Health and Wellbeing – No councillor appointed</p> <ul style="list-style-type: none"> • It was noted that David Reeves had provided an update from a health and wellbeing perspective. <p>Environment, Biodiversity, and sustainability – Cllr Tony Jackson (Area Board Delivery Officer, Caroline LeQuesne read out Cllr Jackson’s written submission)</p> <ul style="list-style-type: none"> • Cllr Jackson attended a Wiltshire Council Local Nature Recovery Strategy (LNRS) Workshop on 19 March. This was to establish the long list of desired outcomes facilitated by Natural England. During the workshop, Cllr Jackson emphasised the importance of establishing mycelium and insect databases. Cllr Jackson agreed to brief members on the outcome of the workshop and the LNRS Team had agreed to attend a future AB Meeting. • An Environment Watch Day had been planned for 23 March with huge thanks to Caroline LeQuesne for supporting and coordinating the event. • As the River Wylye runs through 3 of the 5 Warminster Area Board divisions and forms part pf the Cranborne Chase National Landscape; Cllr Jackson would be attending the annual forum in April. <p>Community Safety – Cllr Pip Ridout</p> <ul style="list-style-type: none"> • There is hope to have a Community Safety event in September with the Police and Fire Service stating they would be happy to attend. This event would include digital safety and many other areas. <p>Transport and Access – Cllr Bill Parks</p> <ul style="list-style-type: none"> • The previous meeting of the Area Board had been a Highways Matters special event which had included officer presentations and a Q+A session.

11.	<p><u>Local Highways and Footpath Improvement Group (LHFIG)</u></p> <p>Cllr Bill Parks introduced the minutes and recommendations from the LHFIG meeting held on 24 January 2024.</p> <p>Cllr Parks drew attention to the Wiltshire Highways Maintenance Programme 2024/25-2029/30 for the Warminster Are, which would be included as part of the minutes.</p> <p>After which, it was;</p> <p><u>Resolved:</u></p> <p>The minutes of the Local Highways and Footway Improvement Group meeting held on 24 January 2024 were agreed as a correct record as well as approving the spending recommendations within.</p>
12.	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
13.	<p><u>Close</u></p> <p>The date of the next meeting was 30 May 2024.</p>

Partner Update

Update from	Warminster Town Council
Date of Area Board Meeting	20 th March 2024

Headlines/Key Issues

- The Town Council is installing solar panels on the Splash Pad and the Community Hub (subject to the tenders received being acceptable).
- The 99-year lease for the Community Hub building between Wiltshire Council and the Town Council at a peppercorn per annum will be signed at a Full Council meeting on 25 March 2024.
- The Heads of Terms for the Central Car Park Public Conveniences between Wiltshire Council and the Town Council at a peppercorn per annum will be signed at a Full Council meeting on 25 March 2024.
- The piling around the lake in the Lake Pleasure Grounds will be replaced.
- A successful tenderer has been appointed to replace the Under-5s Multi-Play equipment in the Lake Pleasure Grounds.
- The partnership between the Lawn Tennis Association and the Town Council for bookings on the refurbished Tennis Courts is proving to be very successful with coaching also on offer.
- As part of the Town Council's Youth Activities Programme, free taster tennis sessions and canoe lessons will be offered over the spring and summer. The first two days of canoe lessons are already fully booked.
- Planning is well underway for the hundredth anniversary of the opening of the Lake Pleasure Ground which will take place on 26th July 2024 with tribute acts Beatles with an A and Forever Elton performing.
- The 2023 Christmas Light Switch on and Christmas Market event were exceptionally well attended. Quarterly markets will be held in 2024 in the Civic Centre and the town centre, in conjunction with the Warminster Business Network.
- The Town Council intends to use its funding from Wiltshire Council's Wiltshire Towns Programme to support the quarterly town centre markets and to create pop-up shops and an enhanced street scene to improve the visitor experience in Warminster.
- Warminster is holding a Community Litter Pick on 23 March 2024 as part of the Great British Spring Clean.
- The Town Council has adopted a Strategic Plan for the period from 2024 to 2029.
- The Town Council has adopted its Climate Strategy Action Plan for the period from 2024 to 2029.

Partner Update

- The Town Council is continuing its work to update the Neighbourhood Plan for the period from 2023 to 2038.
 - The Town Council has approved its budget for 2024/25 with a 1.73% increase to the precept.
-

**Wiltshire Highways
Maintenance Programme
Warminster Area Board
2024/25 – 2029/30
Version 1**

ID	Road number	lifecycle number	General description	Description from	Description to	Treatment	Length	Year
976976	C10	WARM_23_0002a	BISHOPSTROW ROAD, WARMINSTER (NOT INC VILLAGE)	SUTTON VENY	B3414 MINI RBT	SURFACE DRESSING	1850	2024/25
977021	C22	WARM_23_0006	HIGH STREET CODFORD	A36 WEST	A36 ENTRANCE CODFORD GIGGAN ST	SURFACE DRESSING	1510	2024/25
979142	UC	WARM_24_0004	BROOK STREET RBT	BROADWAY	BROADWAY	SURFACING	140	2024/25
979149	UC	WARM_22_0005	SAMBOURNE ROAD, WARMINSTER	BOOR HILL	B3414 GEORGE STREET	SURFACING	566	2024/25
979151	UC	WARM_25_0006	HILLWOOD LANE WARMINSTER	JUNCTION BELL HILL	JUNCTION ASHLEY CROSS	MICRO ASPHALT	205	2024/25
979156	UC	WARM_25_0008	BROADWAY (WARMINSTER)	BROOK STREET RBT	END	MICRO ASPHALT	390	2024/25
979164	C360	WARM_24_0006	BOOT HILL AND WEYMOUTH STREET	DEVERILL ROAD	MARKET PLACE	SURFACING	940	2024/25
979180	UC	WARM_23_0007	WOOLAND ROAD (WARMINSTER)	VICTORIA RD	END WOODLAND RD	MICRO ASPHALT	71	2024/25
977288	UC	WARM_25_0004	MARSH STREET/LOWER MARSH ROAD (WARMINSTER)	WYLYE ROAD	FANSHAW WAY	SURFACING	380	2025/26
979042	A3098	WARM_23_0004	THOULSTONE (A36 ON/OFF SLIPS)	A36 THOULSTONE CROSSROADS	A3098 DEADMAIDS CROSSROADS	SURFACING	380	2025/26
979150	UC	WARM_25_0005	MOUNT LANE	HILLWOOD LANE	MARSH ST	SURFACING	180	2025/26
979153	UC	WARM_25_0002	HILL ROAD, SUTTON VENY	C10 JUNCTION	JUNCTION WITH LANE TO DROVE HOUSE	SURFACE DRESSING	640	2025/26
979160	UC	WARM_25_0007	BRADLEY ROAD PART / BREAD STREET	OPP 7 BRADLEY ROAD	FORE STREET	SURFACING	325	2025/26

ID	Road number	lifecycle number	General description	Description from	Description to	Treatment	Length	Year
976950	B3095	WARM_26_0003	B3095 - BRIXTON DEVERILL	B3095 40/30MPH	B3095 30/50MPH	SURFACE DRESSING	1613	2026/27
977260	UC	WARM_26_0002	HUNTENHULL LANE (WEST TO CORSLEY HILL FARM)	HUNTENHULL GREEN	END OF ADOPTION	SURFACING	900	2026/27
977287	UC	WARM_24_0002	BULL LANE, CROCKERTON	FULL EXTENTS		SURFACING	188	2026/27
979131	UC	WARM_25_0011	ACCESS ROAD TO KNOOK	A36	END OF ADOPTION (BRIDGE)	SURFACING	480	2026/27
979163	UC	WARM_25_0012	CHAPEL STREET	BREAD ST	FORE ST	SURFACING	185	2026/27
979177	C41	WARM_26_0005	C41, MAIDEN BRADLEY	BRADLEY LANE	DEERWOOD COMMON JUNCTION	SURFACE DRESSING	4020	2026/27
977036	C25	WARM_25_0009	KNIGHTON LANE	B3092 CHURCH STREET MAIDEN BRADLEY	B3095 KINGSTON DEVERILL	SURFACE DRESSING	5280	2027/28
977267	UC	WARM_26_0001	UC OLD A36 EAST SIDE BLACKDOG HILL (CHAPMANSLADE)	BLACKDOG HILL	END	SPECIALIST CONTRACTOR	255	2027/28
977280	UC	WARM_25_0010	JERSEY HILL CROCKERTON	CLAY STREET CROCKERTON	BROADMEAD LANE	SURFACE DRESSING	740	2027/28
1021379	UC	WARM_27_1021379	CORTON VILLAGE LOOP	C10 JUNCTION BY PUB	C10 JUNCTION NEAREST TO CORTINGTON STABLES	SURFACE DRESSING	1700	2027/28
979181	UC	WARM_28_979181	SMALLBROOK ROAD	UPPER MARSH ROAD JUNCTION	CHAIN LANE JUNCTION	SURFACE DRESSING	675	2028/29
979183	UC	WARM_28_979183	CHURCH STREET, HORNINGSHAM	WAR MEMORIAL	HOLLYBUSH	SURFACE DRESSING	790	2028/29

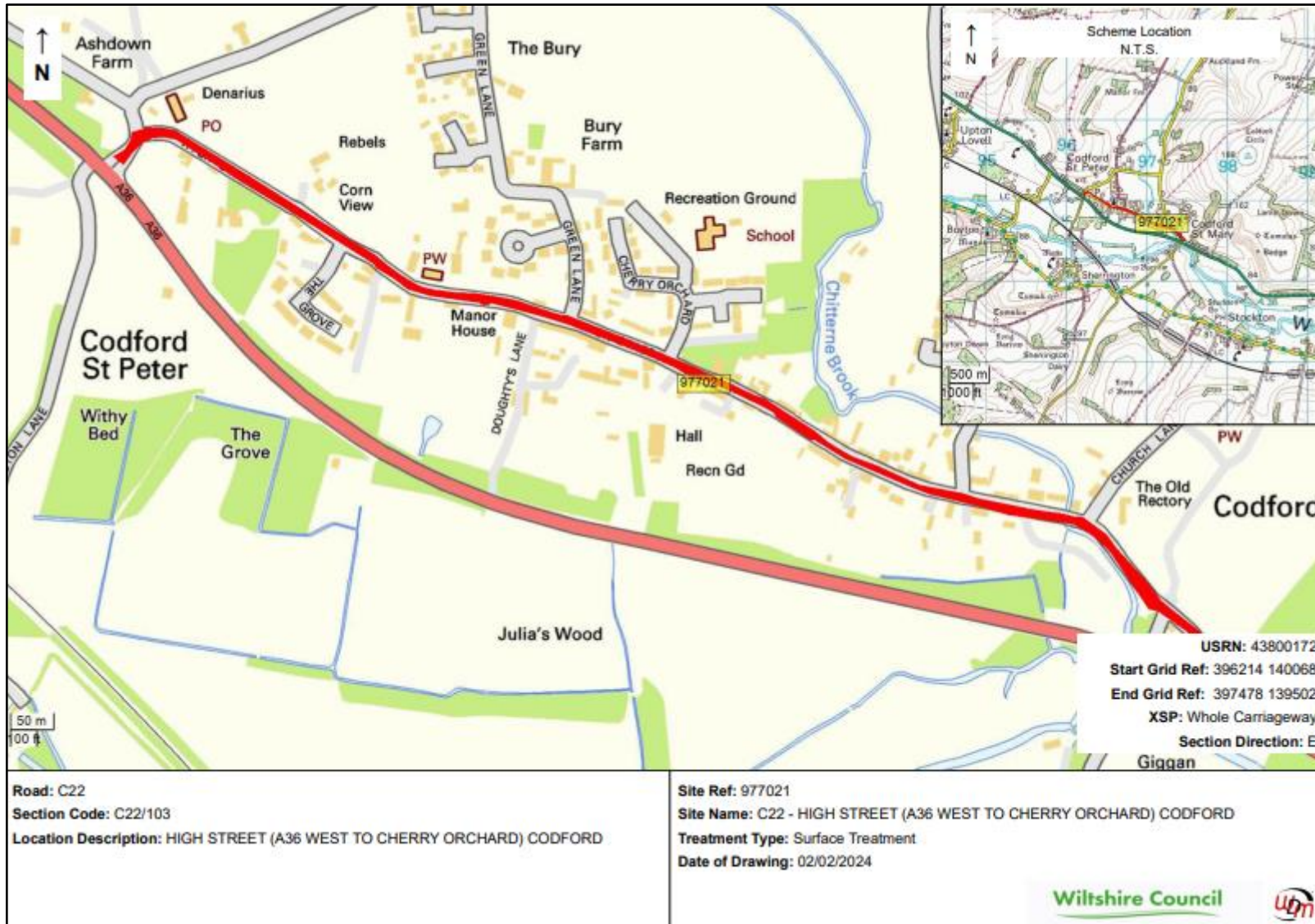
ID	Road number	lifecycle number	General description	Description from	Description to	Treatment	Length	Year
976579	B3092	WARM_26_0004	CHURCH STREET 30 MPH TO 30 MPH MAIDEN BRADLEY	SOUTH 30 MPH	NORTH 30 MPH	UNDER REVIEW	800	TBC
979179	UC	WARM_FF_979179	WOODCOMBE FARM ROAD, BRIXTON DEVERILL	B3095 JUNCTION	CLIFF HOUSE	SPECIALIST CONTRACTOR	160	TBC
979182	UC	WARM_FF_979182	HIGHBURY PARK	BOREHAM ROAD	WOODCOCK ROAD	UNDER REVIEW	480	TBC
979308	UC	WARM_22_0007	CHURCH LANE SHERRINGTON	EAST SUTTON HILL NORTH EAST	C10 SHERRINGTON	UNDER REVIEW	530	TBC

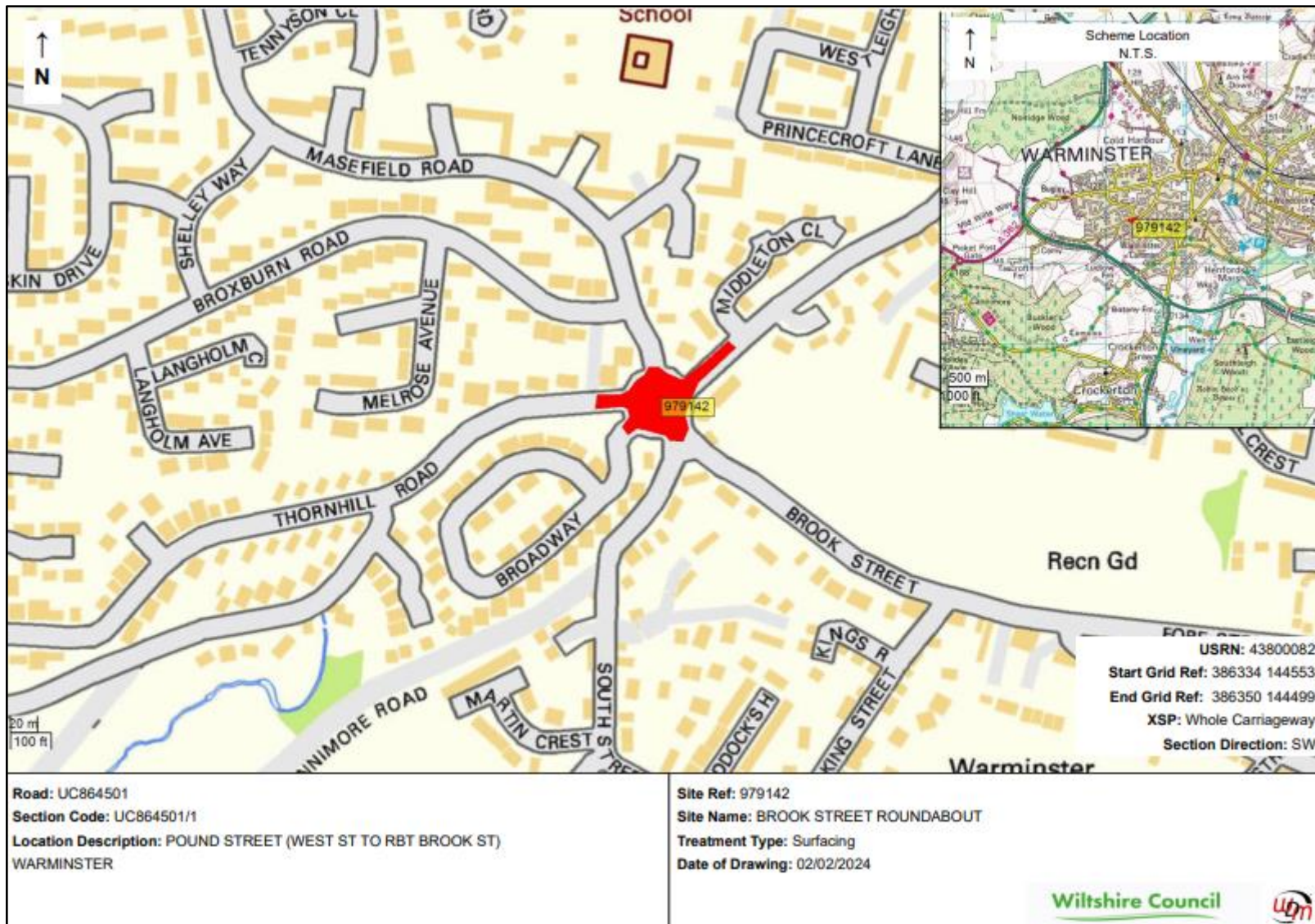
Site Plans for Proposed 2024/25 Schemes

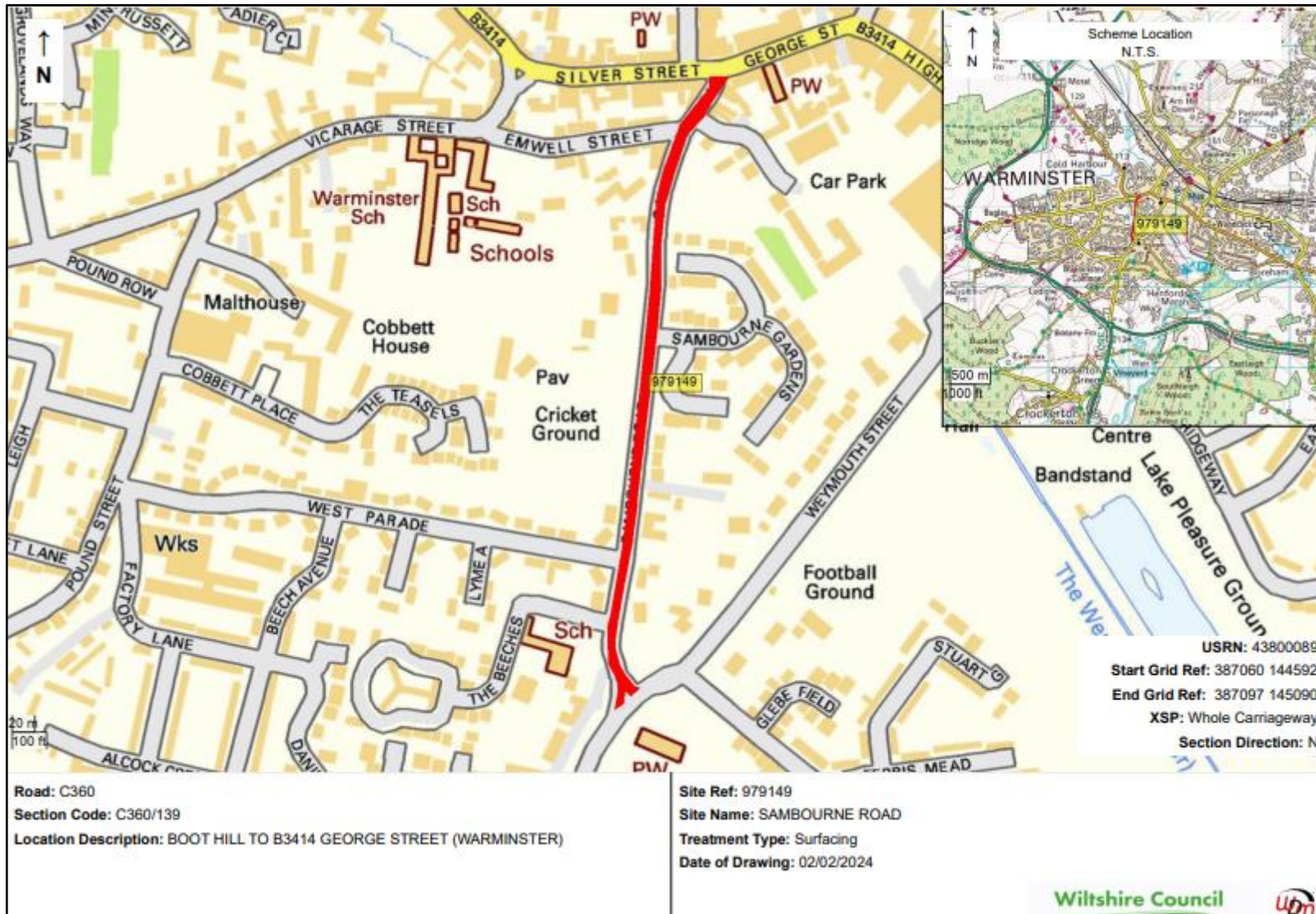


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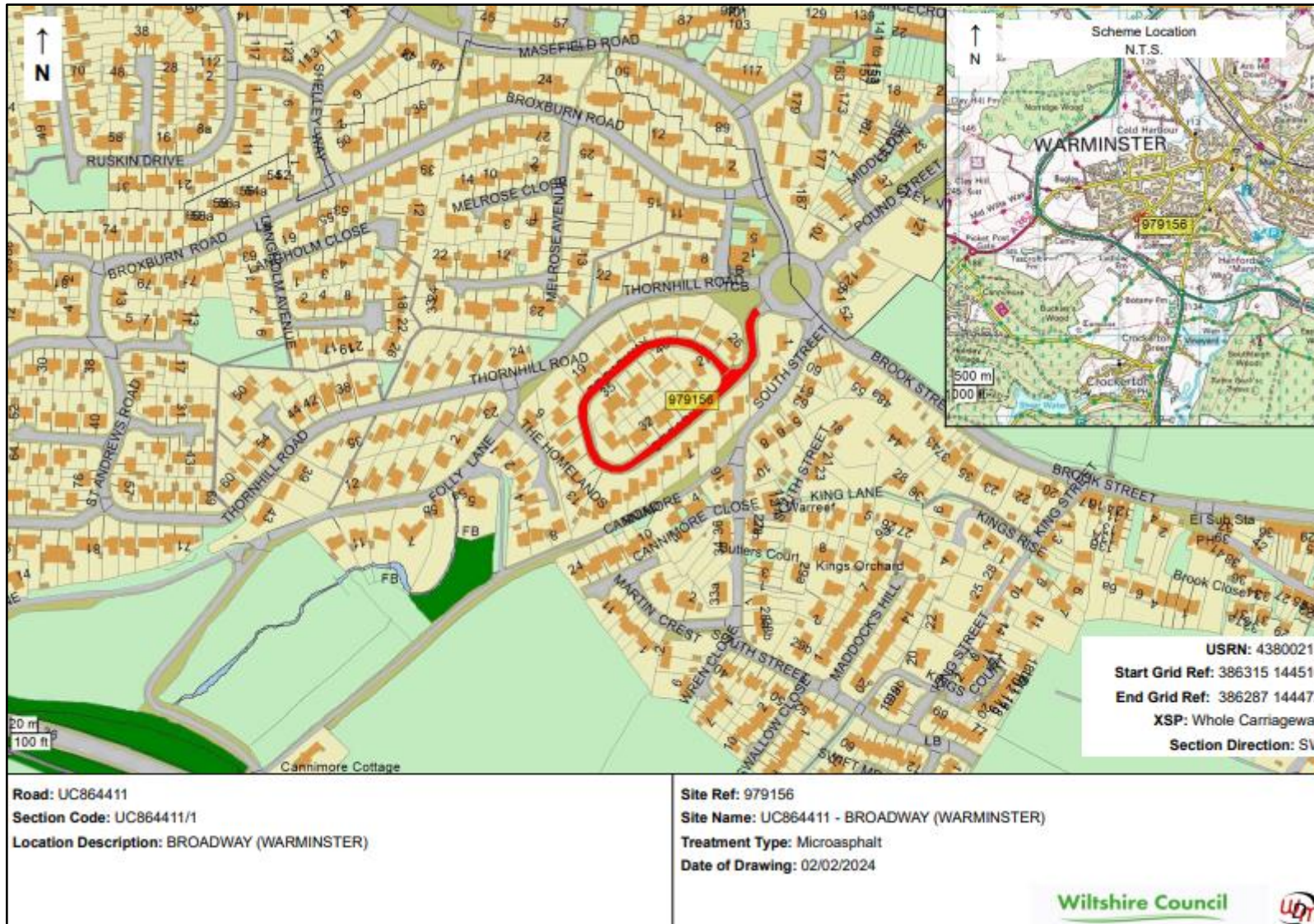
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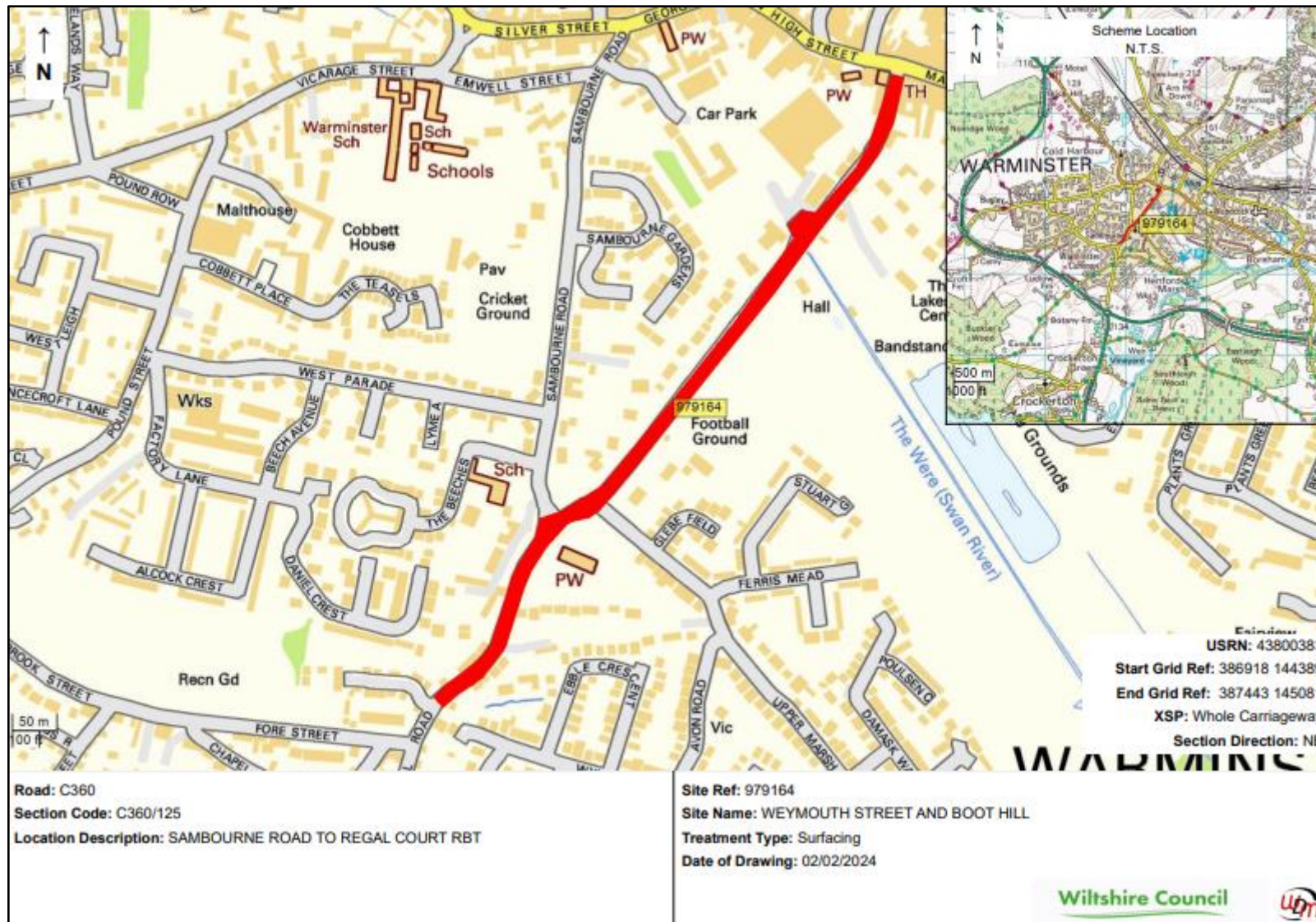


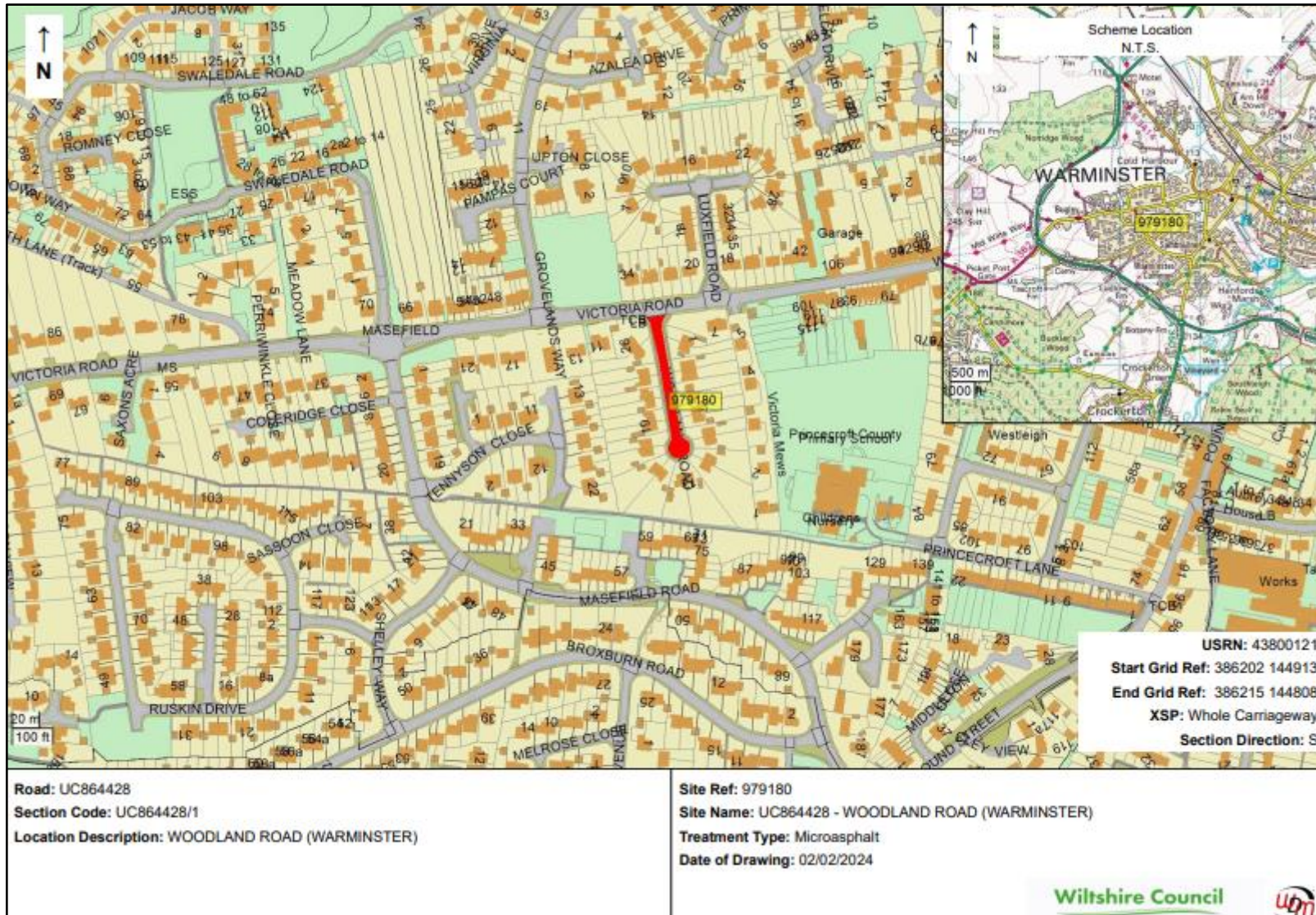












Increased Highway Investment

In addition to the planned major maintenance sites listed, additional works across Wiltshire will be undertaken using the additional investment in road maintenance provided by Wiltshire Council. This funding will be used in two ways:

- a) To target sites most prone to potholes through a package of road resurfacing and localised repairs. These areas will be identified through analysis of customer reports, pothole repairs and local knowledge of areas of concern from the Local Highways Area Engineers. Special consideration will be given to C road and Unclassified roads.
- b) To undertake preventative maintenance using surface treatments, thereby extending the life of the current surface by up to 7 years. These sites will be identified using condition data.

Work to identify sites is currently underway.

Area Board Briefing Note
Draft Licensing Policy 2024-2029 consultation

Service : *Public Protection*

Further Enquiries to: Claire Francis

email: claire.francis@wiltshire.gov.uk

Date Prepared: 26/03/2024

Wiltshire Council Draft Licensing Consultation

Background

As the Licensing Authority, Wiltshire Council is required, under the Licensing Act 2003, to promote four objectives, namely:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

The licensing policy sets out how the council would normally apply its functions under the Licensing Act 2003, particularly when making decisions on relevant applications for premises licences, club premises certificates and temporary event notices.

The council's current Statement of Licensing Policy came into effect on 10 November 2019 and will cease to have effect on 9 November 2024, and so the council must be in a position to formally adopt a revised policy from November this year. To satisfy the specific legal requirements set down in the Licensing Act, the council is required to carry out a consultation process on the proposed Statement of Licensing Policy.

At its meeting on 4 March 2024, the Licensing Committee agreed that a consultation on the Draft Licensing Committee can commence. The committee report can be found at [Licensing Committee Report March 24.pdf \(wiltshire.gov.uk\)](#)

Consultation

The policy must be consulted on with a range of specific stakeholders listed in the Home Office Guidance. This includes licence holders, police, fire and rescue, businesses and residents of the area. The consultation is now open and will run for six weeks with results collected online to make it easier to make comments and

analyse results The consultation can be found at [Draft Licensing Policy 2024-29 consultation \(wiltshire.gov.uk\)](#). Paper copies are also available in Wiltshire Council libraries. You are encouraged to share information on the consultation with anyone in your communities you feel would want to participate. The draft licensing policy can be found at [Statement-of-licensing-policy-Draft 2024-2029.pdf \(wiltshire.gov.uk\)](#).

Next steps

Following the conclusion of the consultation the results will be analysed and the results will be reported back to the Licensing Committee at their meeting in June.

More information

If you would like more information on the consultation or process, please email claire.francis@wiltshire.gov.uk

Area Board Briefing Note – Local Nature Recovery Strategy

Service:	Environment
Date prepared:	16/04/2024
Further enquiries to:	localnaturerecoverystrategy@wiltshire.gov.uk
Direct contact:	Alison.levy@wiltshire.gov.uk

The Local Nature Recovery Strategy has been progressing with events through March collecting an understanding of what people’s priorities are for nature recovery in Wiltshire and what measures they would utilise to achieve those priorities. Thank you to everyone who contributed.

The project group have now moved into the shortlisting phase. In this phase all the information we were given from the survey and events will be merged with information gathered from existing strategies that relate to nature such as river catchment strategies. Having created a master longlist a shortlisting group and a species specialist group will reduce the longlist into a shortlist for each area of Wiltshire. A validation group comprised of people who know their areas well will then check the working and confirm the outcomes.

Once a shortlist is completed, around the end of May, we will start mapping in earnest, using “Geographical information systems” (GIS) programs to model the best locations for those priorities and measures to be located, however as good as the work on this may be, it will be purely data driven and so we need those maps to be “ground truthed”, or in other words for people who really know the land to take a look and give us feedback on the suggested areas.

Events to give people more information and gather the needed feedback will comprise of three in person drop-in days, several webinars and an accompanying online survey.

These events will take place across July and details regarding their location and times will be sent out via our contacts database so please do sign up to receive notice and your invitations.

[Sign Up](#)

this link may also be found on our webpage (awaiting an update currently at bottom, will be moved to top) if you type in Wiltshire LNRS to google it should be the first result.

Your views, local knowledge and buy in are critical to not just the building of the LNRS but also its successful delivery. I sincerely hope some of you will be able to make it to our events and I look forward to seeing you there.

Area Board Briefing Note – Multiply – National Numeracy Day

Service:	Education and Skills
Date prepared:	23/04/24
Further enquiries to:	Catherine Brooks
Direct contact:	Catherine Brooks

Multiply is an initiative to support adults to improve their numeracy skills. During May the Multiply team are celebrating National Numeracy Day. You can find out more on the Work Wiltshire website. If you would like support to improve your skills and confidence in Maths contact the team.

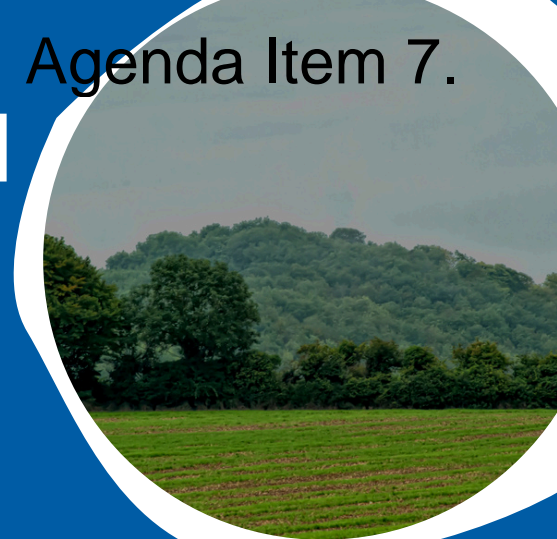
Website – www.workwiltshire.co.uk

Email – multiply@wiltshire.gov.uk

Warminster Area Board

End of Year Report

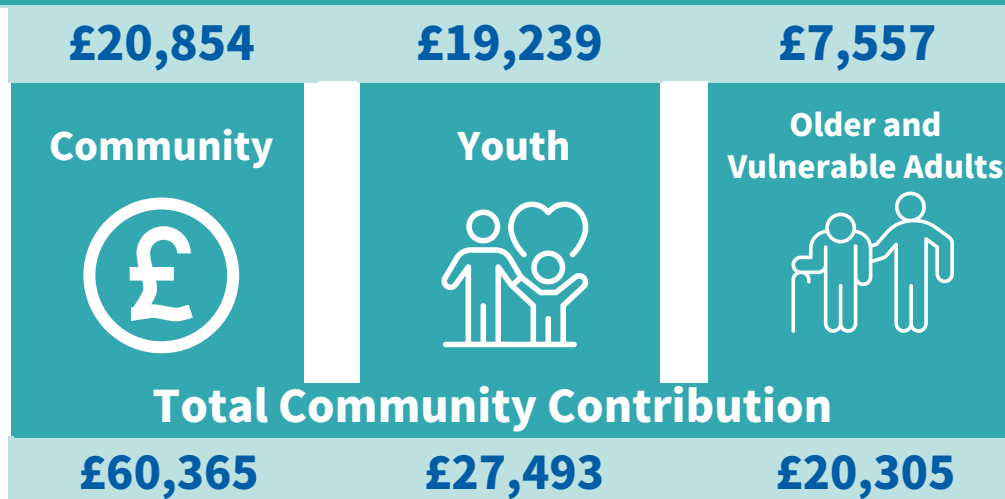
April 2023 - March 2024



Area Board Investment

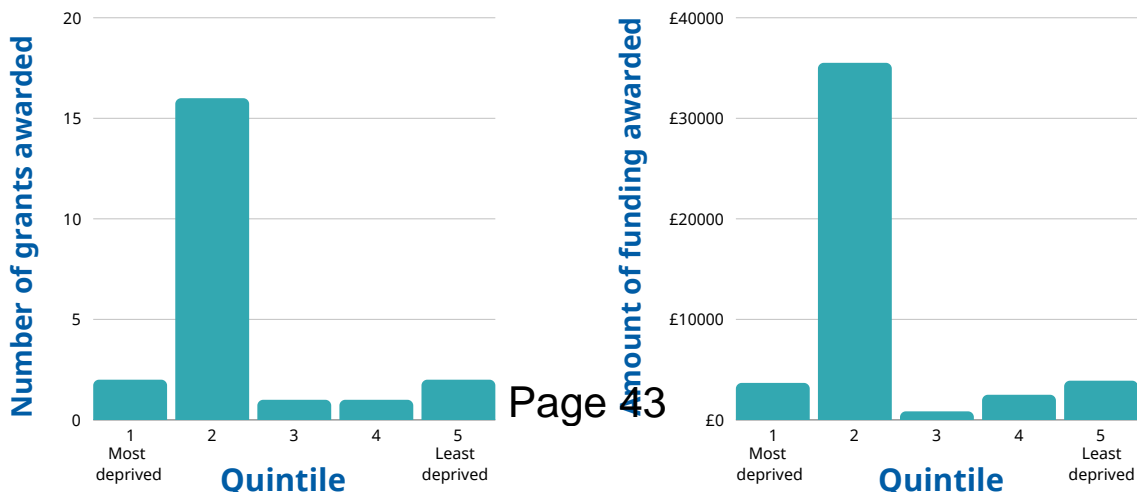
The Area Board invests in local community projects and initiatives that meet local priorities and deliver exceptional outcomes for residents. The Area Board aims to work in partnership to achieve maximum value for its investment.

Total Area Board Investment



The total amount invested in projects through additional community contribution, from fundraising, grants, services in kind or volunteering

Investment by deprivation quintile



Local Priorities

The Warminster Area Board reviewed available local data and evidence and integrated this with local knowledge and community conversation to agree the following local priority themes. The Area Board has undertaken a series of more specific local actions to positively address them, including the key achievements below:

Improving outcomes and positive activities for Young People



The Warminster Area Board have worked in partnership and co-funded a number of different youth activity sessions. These range from core funding to Warminster Youth Club to rural out-reach sessions for young people within the Parishes of Warminster Area Board. The local youth network has been re-established to strengthen partner ties so that we can work collaboratively to provide detached youth work, pop up events and local partnerships with businesses, clubs, groups and professionals to support the young people of Warminster with more positive activities and trusted adults to help increase their wellbeing.

Health and wellbeing

Warminster Health and Wellbeing Forum have used funding from the Area Board to provide 100's of copies of a brochure detailing all the local activities for older people within the community area. The Area Board has also worked closely to support lunch clubs and day activities within the local Parishes. Two digital events were held to start get online week.



Environment, Biodiversity and Sustainability



Warminster Area Board successfully held an ECO watch event to showcase the many number of groups actively working within the community to protect green spaces, promote biodiversity and engage with residents on topical green issues.

Community Safety

The Area Board has worked in collaboration with The Town Council, Wiltshire Police and Selwood Housing to identify a solution to known anti-social behaviour and has invested funds to support the ongoing project work.



Transport and access

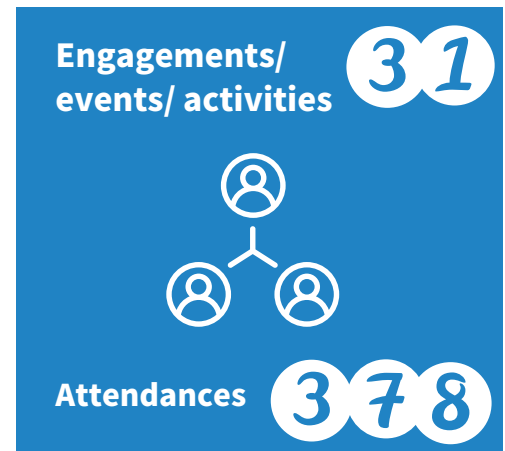


The Warminster Area Board has supported and publicly recognised the huge efforts taken by local volunteers to maintain footpaths, bridleways and ensure that correct signage is updated along vast stretches of countryside. The Area Board and LHFIC hosted a successful public engagement known as Highways Matters.

Engagements

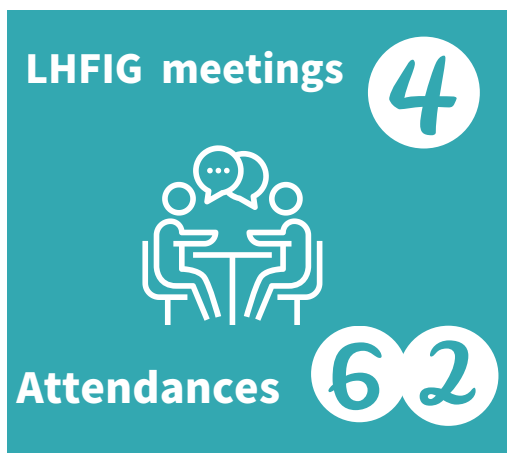
The Warminster Area Board works alongside other organisations to make things happen in the local community. These groups include the town council, voluntary and community groups, youth organisations, sports clubs and local charities.

The Area Board wouldn't be able to achieve what they do without these partners working on the ground with them. The Area Board hosts regular business meetings, engagement activities, events, surveys and working groups to stimulate and support local community action.



Local Highways and Footpath Infrastructure group

The LHFIFG is a sub group of the Warminster Area Board, which deals specifically with highway issues. They aim to find solutions for local transport issues, such as road repairs, traffic problems, road layouts and parking. The amount allocated is dependent on the geographical size and population for the community area and the funding allocation is for capital expenditure and can be used to provide new and improved highway infrastructure.



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Warminster Area Board 29 May 2024

Appointments of Representatives 2024/25

1. Purpose of the Report

- 1.1. To appoint Councillor representatives for the Area Board. This will include appointing to Outside Bodies and to reconstitute and appoint to any Non-Priority Working Groups and the LHFIG for the year 2024/25.

2. Background

- 2.1. Area Boards are invited to appoint Councillors to be their respective lead for particular Outside Bodies, Non-Priority Working Groups and the LHFIG. The following guiding principles are in place for Councillors when taking on one of these roles:

- To be the main Area Board point of contact for local Officers within their respective area
- To attend (and often Chair) relevant working groups of the Area Board
- To work collaboratively with relevant local partners and community groups
- To provide regular updates back to the Area Board in relation to their Group/Outside-Body including providing feedback on the success or limitations of previously funded Area Board grants (if applicable)

- 2.2. The Area Board is invited to appoint Councillor representatives to the Outside Bodies or Non-Priority Groups (which do not fall under one of the Area Board Priority areas) listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

3. Main Considerations

- 3.1. The Local Highways and Footpath Improvement Group ([LHFIG](#)) operates as an informal working group making recommendations to the Area Board for approval. Terms of Reference are set out in **Appendix B** for information. The Area Board are invited to appoint a Lead Councillor on an annual basis.
- 3.2. Any amendments to the currently appointed Representatives on Non-Priority Working Groups can be agreed by the Area Board here or at any future scheduled business meeting.
- 3.3. If a new Non-Priority Working group is required, the Strategic Engagement & Partnerships Manager will work with the Board to set out the exact purpose and Membership, which would then be agreed by the Area Board at its next scheduled business meeting.

4. Financial and Resource Implications

4.1. None.

5. Legal Implications

5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

7.1 None.

8. Equality and Diversity Implications

8.1 None.

9. Delegation

9.1 By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

9.2 The appointment of Councillors and other representatives to Non-Priority working groups operating under the Area Board is a matter for the Area Board to determine.

10. Recommendation

10.1 The Area Board is requested to:

- a. Appoint Members as Lead representatives to Outside Bodies, any Non-Priority Working Groups and to the LHFIG, as set out at Appendix A;
- b. Note the Terms of Reference as set out in Appendix B.

Lisa Alexander, Senior Democratic Services Officer

Appendices:

Appendix A – Appointments to Outside Bodies, Non-Priority Working Groups and the LHFIG
Appendix B –LHFIG Terms of Reference

Unpublished background documents relied upon in the preparation of this report

None.

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Appendix A

Representative Appointments 2024/25

Appointments on Outside Bodies and Non-Priority Working Groups will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

Outside Body	Councillor Representative
Warminster Local Youth Network (LYN)	Cllr Andrew Davis
Warminster and Villages Community Area Partnership	Cllr Pip Ridout
Warminster and Westbury CCTV	Cllr Andrew Davis
Warminster Community Police Task Group (CPTG)	Cllr Pip Ridout and Cllr Christopher Newbury

LHFIG Councillor Representative Note: This position is appointed annually	Cllr Bill Parks and Cllr Andrew Davis
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LOCAL HIGHWAY & FOOTWAY IMPROVEMENT GROUPS (LHFIG)

TERMS OF REFERENCE

Membership of the LHFIG

The LHFIG will normally be made up of:

- Members of the Area Board
- Town and Parish Council representatives
- Community / Stakeholder representatives

It is recommended that the groups do not normally consist of more than 10 representatives, but for larger community areas this may not always be feasible.

Representatives should act as a conduit between their organisations and the LHFIGs by putting forward the views of the body they represent and providing feedback to its members regarding the work of the LHFIGs. The group members will also need to be mindful of the needs of the community area when making their recommendations, as not all councils and groups may be represented on the LHFIGs.

Recommendations to the Area Board will usually be reached by consensus, but if necessary, these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire councillor. Membership of the LHFIGs will cease when a member ceases to hold the stated office as first appointed, or when a parish/town council or group choose to nominate an alternative representative.

The LHFIGs may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of LHFIGs members

Appointment of Wiltshire Council members to the LHFIGs will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the LHFIGs (e.g. town/parish council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

Media relations

Members of the LHFIGs must not issue press statements on behalf of the Area Board.

Any press statements about the work of the LHFIGs should be agreed between the Chairman of the LHFIGs and the Chairman of the Area Board, and in consultation with

Wiltshire council's communications team. You can contact the communications team at communications@wiltshire.gov.uk.

Meetings

It is recommended that the LHFIGs meet four times a year. Ideally the meetings should be 2 to 4 weeks in advance of the Area Board meetings. Meetings are intended to be limited to the membership set out above and is open to other members of the Area Board who wish to attend. It can be open to public if the LHFIG chair wishes, and by invitation. It should be noted that LHFIGs are advisory bodies and do not exercise delegated decision-making powers. All decisions are to be ratified by the Area Board.

Officer support

Meetings will be attended by relevant officers from Wiltshire Council, including a Senior Transport Planner, a Senior Traffic Engineer, Local Highway Maintenance Engineer and the local Community Engagement Manager. Attendance by officers of other expert knowledge may be arranged when necessary.

Additional support will be provided outside of the meeting by the Corporate Office Business Support unit as currently for Area Boards, for the purpose of arranging meetings, venues, and the production of meeting action notes.

Terms of reference

The LHFIGs have no formal decision-making authority on operational matters or budget expenditure but act as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full LHFIG meeting before being brought to the next Area Board for approval.

The LHFIGs terms of reference are set out at Appendix 1:

Examples of projects the LHFIGs can and cannot fund are set out in Appendix 2:

Terms of Reference

1. Small-scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small-scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Transport, Waste, Street Scene and Flooding. The funding allocation is a mixture of highways and council capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management.

It cannot be used to fund revenue functions, such as routine maintenance schemes or the provision of passenger transport services.

A list of schemes which the groups can fund in contained in Appendix B

Schemes considered by the LHFIGs must have first been raised through the highway improvement request system and endorsed by the relevant town or parish council.

The LHFIG's can be directed to look at issues identified by Highways Officers when considered appropriate. For example, when an issue is raised for which other centrally held resource does not exist.

In choosing their local transport schemes, Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is more than the total discretionary amount available as part of the group's annual allocation.

Appendix 2 – Example of projects which can and cannot be funded by LHFIGs

LHFIGs can fund the following:

Pedestrian improvements: including dropped kerbs, new footways, substantive improvements to existing footways, pedestrian crossings (including assessments).

Cycle improvements: new cycle paths, cycle parking / storage.

Bus infrastructure: new and replacement Shelters (subject to agreement on future maintenance liability), bus border kerbs, bus stop road markings.

Traffic signing: new and replacement signs (including signposts), street name plates, village gateways.

New road markings: new and replacement of existing markings.

Speed limits: assessment and implementation.

Waiting restrictions: assessments and implementation.

Footpath improvements: styles, gates, surface improvements to rights of ways (council maintainable only).

Drainage: minor improvements, new gullies.

Street lighting: new installations.

Traffic management measures: including Sockets and posts for SID (Speed Indication Device) equipment.

As a general rule, an asset should exist at the end of the project, i.e. something new that wasn't there beforehand.

LHFIGs cannot fund:

Routine maintenance: such as gully emptying, ditch clearing, hedgerow cutting, pot hole repairs.

Service subsidy: bus services

Promotional campaigns

SID equipment

Improvements for individuals and properties

As a general rule, activities that repair, clean, tidy or remove something that is already present are likely to be considered routine maintenance and cannot be funded by LHFIGs.

Warminster Area Grant Report

Purpose of the Report

1. To provide details of the grant applications made to the Warminster Area Board. These could include:
 - community area grants
 - youth grants
 - older and vulnerable people grants
 - area board initiatives
2. To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2024/25	£ 21,559.00	£ 19,457.00	£ 7,700.00
Awarded To Date	£ 0.00	£ 0.00	£ 0.00
Current Balance	£ 21,559.00	£ 19,457.00	£ 7,700.00
Balance if all grants are agreed based on recommendations	£ 12,617.00	£ 14,457.00	£ 6,400.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1752	Area Board Initiative	Warminster Area Board	Maiden Bradley Parish News	£2676.00	£500.00
<p>Project Summary: The Maiden Bradley Parish News was created 35 years ago as a free monthly newsletter delivered to all households within the Maiden Bradley and Yarnfield Parish. It is run completely by volunteers and the only cost incurred is the printing. There are 200 copies printed and distributed by the first of every month without fail. The news is also uploaded to the Maiden Bradley Village Website so can be read online. The regular content includes a monthly diary of village events and notices, news from the Memorial Hall, the Church, the pub and the shop. There are regular contributions from the social and friendship groups - e.g. the Welcome and Luncheon clubs as well as the Speedwatch group, Link transport and other information of local interest such as contributions from Wiltshire police and Council. All villagers are actively invited to contribute articles and many do so. A significant proportion of our residents are elderly and not IT savvy, so the availability of a printed newsletter is essential.</p>					
ABG1413	Community Area Grant	Selwood Housing	Westleigh Community CCTV Project	£20000.00	£5000.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary: Since 2018, Selwood Housing have introduced a series of initiatives to improve the safety, environment and aesthetic appearance of the Westleigh estate. Anti-Social Behaviour has been a central issue and concern on the estate for a number of years. Drug use and supply, threats and intimidation, speeding and unroadworthy vehicles are among the main priorities that residents face and would like to see reduced and resolved. It is clear that the behaviour puts a strain on the resources of Selwood Housing and partner agencies such as the Police and local authority. We are proposing the installation of CCTV to cover the highways, pavements, garage and parking forecourts, entrances and egress so that the area can be monitored and evidence of ASB gathered. This will help provide an effective response to incidents quickly. This will have a positive effect and increase the wellbeing and safety of residents; not only Selwood Housing customers, but also private home owners and tenants who make up a large proportion of residents on the Westleigh estate. Access to Princecroft Primary School, including The Hive Nursery is located on the estate. They receive a number of complaints from parents witnessing ASB when taking their children to and from the school.</p>					
ABG1733	Community Area Grant	Tynings Allotments and Leisure Gardeners Association	Tynings Allotment Access Improvement	£1964.00	£982.00
<p>Project Summary: Tynings Allotment Society aims to involve the wider community in activities. The society runs a pavilion on site which is used by numerous community groups for a wide variety of activities. In addition, the Society puts on many events throughout the year for the Warminster community to attend. Many older or vulnerable groups attend such activities including people who may be lonely or isolated. This new project to open up the pavilion onto a large expanse of garden so that people will be able to easily access outdoors and enjoy the allotment gardens from the pavilion. This will be particularly useful for people with mobility or other access difficulties.</p>					
ABG1789	Community Area Grant	Corsley Reading Room	Corsley Reading Room Repairs	£5160.00	£2500.00
<p>Project Summary: Some critical indoor and outdoor repairs at the Reading Room Specifically: - 1. Repointing areas of external walls, replacement of 2x corroded external window cills, minor roof repairs above kitchen/lower room (£1850plus VAT) 2. Repairs to rear entrance floor, joists and flooring to be replaced near back doorway (£652plus VAT) 3. Upgrading 2x female toilets including replacing lino flooring to female toilets and hall (£1797plus VAT) The main building dates from the 1890s. These repairs will make the hall damp proof for the coming years and are needed to prevent further damage during next winter. The floor repairs are needed urgently as the indications are that it will become unsafe and the improvements to the toilets will improve safety and hygiene. The total costs of these works (including VAT) is £5160</p>					
ABG1792	Community Area Grant	Corsley War Memorial Playing Field	Equipment for volunteers to use when maintaining the playing field and orchard	£999.00	£500.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary: In line with climate emergency we are trying to move to electrical equipment with low or no emissions. This has the additional benefits of helping many of our volunteers who are older citizens, who struggle with using heavy equipment. There is no requirement for having fuel available to run equipment. The equipment is quieter so causing less disturbance to neighbours and not requiring ear defenders (improved health and safety). We want to buy some power shears (no grip strength needed), telescopic pruning shears and pruning saw to enable us to manage the trees and bushes more effectively.</p>					
ABG1750	Older and Vulnerable Adults Funding	Maiden Bradley Memorial Hall	Maiden Bradley Memorial Hall Community Coffee Mornings	£1000.00	£500.00
<p>Project Summary: The Hall provides a weekly coffee morning for all local residents - in particular, the elderly and isolated who have little other regular contact with their neighbours. The Hall provides refreshments at a minimal charge with no intention of making a profit - and is supported by donations of homemade cakes etc. A grant of £500 would enable us to purchase ingredients and consumables as well as supporting wear and tear on equipment and energy use.</p>					
ABG1802	Older and Vulnerable Adults Funding	Corsley Reading Room	Community Film Club	£316.00	£300.00
<p>Project Summary: We will create and run a low fee membership club which will select and show films to its members in the village hall through the winter months. Thus providing a social activity accessible to those in the community who might have difficulty travelling outside the village for social and cultural events. This activity requires a public performance licence.</p>					
ABG1785	Youth Grant	Warminster youth club	Warminster youth club core costs	£10257.70	£5000.00
<p>Project Summary: We run a weekly youth club during term time for those aged 11-19 and up to 25 with SEND who live in Warmisnter and the surrounding villages. We offer the young people somewhere safe to hang out and make new friends alongside this they have youth workers on hand to offer support for a variety of matters of issues that they maybe facing including but not limited to sexual health, bully v, violence and alcohol and drug use. As well as this we offer a informal education from low level sport to arts and crafts and cooking and baking. The club is open to anyone who are in the age range and is accessible for a small weekly charge of £2 a session.</p>					

Background

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
 - Community Area Grants (capital)
 - Youth Grants (revenue)
 - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of

each financial year.

Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub groups of the Area Boards.

Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

Financial Implications

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

Legal Implications

13. There are no specific legal implications related to this report.

Workforce Implications

14. There are no specific human resources implications related to this report.

Equalities Implications

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

Proposals

17. To consider and determine the applications for grant funding.

Report Author

- Liam Cripps, Strategic Engagement and Partnership Manager, Liam.Cripps@wiltshire.gov.uk

No unpublished documents have been relied upon in the preparation of this report.

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WILTSHIRE POLICE

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STRATEGIC PLAN

2024-2027



Introduction from Wiltshire Police Chief Constable, Catherine Roper



I am pleased to be able to share with you the Wiltshire Police Strategic Plan 2024/27.

This three-year plan is our roadmap which outlines how we are going

to improve the service our communities receive.

It articulates our strategic priorities which ensure we continue to deliver against the Police and Crime Plan 2022-2025 and supports our improvement journey through the ENGAGE process as directed by His Majesty's Inspectorate of Constabulary and Fire and Rescue Services (HMICFRS).

In addition, it has been informed by our Business Planning Process, national priorities and the National Police Chief Council's (NPCC) Vision 2030.

The plan focuses on delivery across five key areas:

- Serving our communities, keeping them safe and preventing crime
- Delivering high standards of crime investigation and service for victims
- Delivering an efficient, effective, affordable and sustainable police operating model, configured to meet demand
- To embed a culture of organisational learning and continuous improvement
- Attract, retain, develop and inspire our workforce, supported by high standards of leadership and professionalism.

Our delivery in these areas is underpinned by four key foundations – our people, our resources, our communities and our partnerships. Furthermore, these important foundations will also support our vision of being a progressive and inclusive organisation, proud to deliver a consistently professional police service, built on trust, understanding and respect.

This plan will be reviewed annually, in order to reflect the changing needs of our communities, increased demands and to take account of emerging issues and threats.

The next three years will no doubt present some significant challenges for policing – such as the changing complexity of crime, financial pressures and further impacts on public trust and confidence within the police service. Whilst no plan can mitigate all these issues, our Strategic Plan 2024/27 will mean that we are able to remain agile and can adapt to the changing needs and requirements of our communities.

I am determined that we continue to improve the service we provide and do all we can to ensure we are Keeping Wiltshire Safe.

Catherine Roper
Chief Constable, Wiltshire Police

OUR VISION: A progressive and inclusive organisation, proud to deliver a consistently professional police service, built on trust, understanding and respect

OUR MISSION: Keeping Wiltshire Safe

Delivery of the Police and Crime Plan

OUR FOUNDATIONS:

People

Resources

Partnerships

Communities

OUR STRATEGIC OBJECTIVES 2024 - 2027

Serve our communities, keep them safe and prevent crime



- Provide a consistently visible, accessible and engaged service to all our diverse communities
- Protect the most vulnerable in our communities
- Conduct effective problem solving with partners to prevent and reduce crime and anti-social behaviour (ASB) and maintain a relentless focus on tackling operational priorities
- Strengthen Neighbourhood Policing, harm reduction and enhance Citizens in Policing capability

OUTCOMES: Consistently high trust and confidence of communities in police services, reduction in crime and ASB, effective partnership collaboration.

Deliver high standards of crime investigation and service for victims



- Put victims at the centre of our service and achieve positive outcomes for them
- Train and equip our officers and staff to conduct high quality investigations
- Adopt an intelligence led, offender centric approach to tackle perpetrators and reduce reoffending
- Optimise the delivery of justice through strong Criminal Justice System partnerships

OUTCOMES: Consistently high victim satisfaction, improved outcomes.

Deliver an efficient, effective, affordable and sustainable police operating model configured to meet demand



- Strengthen and develop our technology to enhance operational effectiveness
- Use data to understand and manage demand and deliver a more productive service
- Share and coordinate with multi-agency partners to understand and manage system wide demand more effectively
- Ensure value for money and collaborate to improve efficiency, sustainability and deliver for policing

OUTCOMES: Improved management of demand, efficient and effective end to end service delivery, reduced expenditure, increased productivity.

To embed a culture of organisational learning and continuous improvement



- Apply evidence-based solutions and organisational learning to create a progressive service and an agile operating model
- Transform and professionalise Corporate Services to empower operational policing delivery
- Embed an effective performance culture that achieves outcomes for the public

OUTCOMES: Consistently low reports of dissatisfaction, strengthened corporate function.

Attract, retain, develop and inspire our workforce supported by high standards of leadership and professionalism



- Establish a strong ethical, inclusive and professional culture
- Attract, retain, nurture and value all officers and staff
- Equip our officers and staff with the right skills, development and capability to provide a professional service
- Develop effective high-quality leadership for the future at every level
- Look after the physical and psychological wellbeing and safety of our officers and staff

OUTCOMES: Increased retention, high employee satisfaction, improved leadership capability, a more representative and inclusive workforce.

ETHICAL POLICING PRINCIPLES:

Public Service

Courage

Respect & Empathy

Delivery, performance and tracking progress

How we will deliver the plan

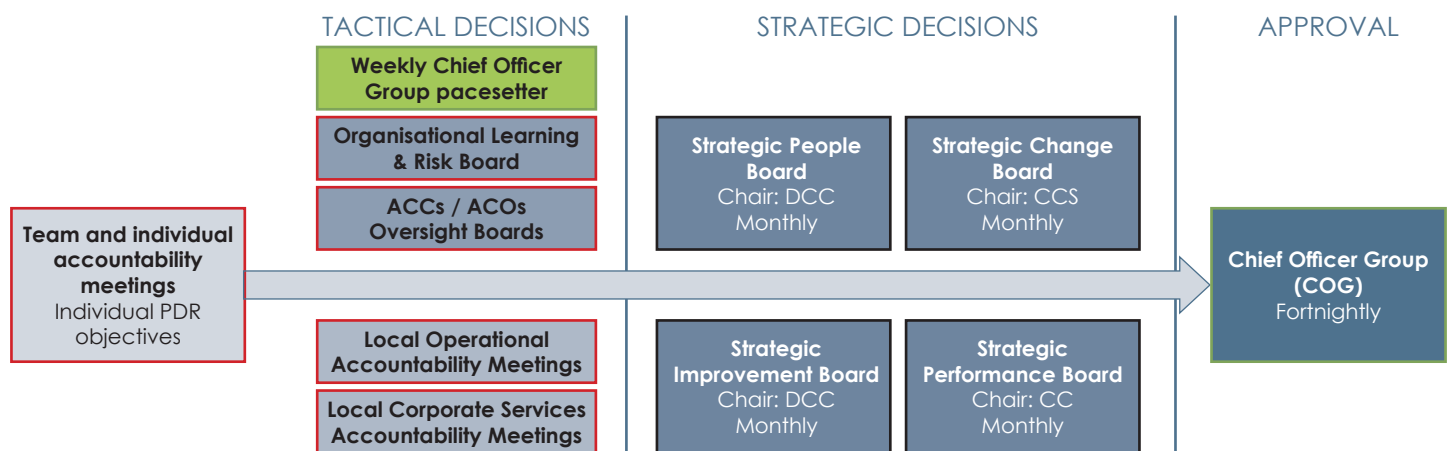
This **Strategic Plan** outlines our approach to improving the service Wiltshire Police will deliver over the next three years in line with our vision, and to ensure we achieve the objectives of the Police and Crime plan. Behind each of the five pillars of this plan sits a detailed transformation and improvement milestone delivery plan. There is a Chief Officer responsible for each area of the plan, with Senior Officers and Heads of Departments accountable for delivering activity. Each year we will define the key activities and milestones to be delivered in year with resource and budget aligned. This will be communicated to the organisation, and to our communities, through an annual iteration of a **Plan on a Page**.

As part of our Business Planning process, the Strategic Plan is reviewed annually to ensure it continues to be aligned to our vision and to respond to any emerging issues.

Governance of the plan

Activity to achieve annual milestones and deliver improvements set out in our Strategic Plan will be governed through the Wiltshire Police Performance Accountability Structure (which can be seen below). The four key strategic governance boards are supported by Local Accountability Boards, chaired by Chief Officers, and a series of operational performance and programme boards. This is also the mechanism through which we will ensure the local delivery of national strategy. His Majesty's Inspectorate of Constabulary, Fire and Rescue Service (HMICFRS) provide a determination of the effectiveness of the service provided by Wiltshire Police and the insight from previous reviews has informed the content of this Strategic Plan. Wiltshire Police is also held to account for delivering the objectives of the Police and Crime Plan by the Office of the Police and Crime Commissioner (OPCC) through an Executive Leadership Group meeting, chaired by the Police and Crime Commissioner.

Performance accountability structure



Performance framework

The Wiltshire Police performance scorecard is aligned to both the Police and Crime Plan and current operational priorities. Performance information is published to the organisation every month, so we understand how we are progressing. Our performance governance ensures interconnection from the strategic level, through departmental performance, through to individual officer and staff performance objectives.





WILTSHIRE POLICE
Keeping Wiltshire Safe

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Deputy Chief Constable: Plan on a Page 2024/25



OUR VISION

A progressive and inclusive organisation, proud to deliver a consistently professional police service, built on trust, understanding and respect

OUR MISSION

Keeping Wiltshire Safe

OPERATIONAL PRIORITIES

- Safer public spaces
- Violence
- Burglary

OUR FOUNDATIONS

- People
- Resources
- Communities
- Partnerships

OUR VICTIM PLEDGE

To provide a high quality investigation tailored to the needs of all victims of crime

DELIVERY OF THE POLICE AND CRIME PLAN 2022-2025



Serve our communities, keep them safe and prevent crime

- Review and implement a new Independent Advisory Group (IAG) strategy



Deliver high standards of crime investigation and service for victims

- Continued review of the Target Operational Model for PIP1 neighbourhood and response policing, ensuring resources are aligned to demand
- Review the Target Operating Model for key investigative and specialist services to align to demand, and implement changes to improve efficiency and service provision



To embed a culture of organisational learning and continuous improvement

- Through the Organisational Learning Board (OLB), develop, embed and sustain an organisational learning strategy that encompasses briefing, debriefing, review, self-assessment, audit & employee ideas
- Through the Organisational Learning Board (OLB), direct and utilise the Evidence Based Research conducted by our staff



Attract, retain, develop and inspire our workforce supported by high standards of leadership and professionalism

- Embed the new Code of Ethics and bring our values to life
- Design and deliver a comprehensive Culture & Standards improvement plan
- Deliver the Equality, Diversity and Inclusion (EDI) strategy, including through the staff survey action plan and internal advisory group
- Implement a Legitimacy workstream to enable the organisation to have a better understanding of legitimacy through the eyes of our communities
- Implement resource management processes and operational workforce governance that effectively support operational requirements

ETHICAL POLICING PRINCIPLES:

Courage

Public Service

Respect and Empathy

Chief of Corporate Services: Plan on a Page 2024/25 (ICT, Est, IM&A, I&C, Fleet)



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DELIVERY OF THE POLICE AND CRIME PLAN 2022-2025



Serve our communities, keep them safe and prevent crime

- Implement the Crime and Communications Centre (CCC) ICT delivery plans to improve performance, accessibility and efficiency of systems and processes (ICT)
- Deliver Crime and Communications Centre (CCC) environment, mechanical and electrical infrastructure improvements (Est)

Page 72



Deliver an efficient, effective, affordable and sustainable police operating model configured to meet demand

- Improve the collaboration of the Estates and Facilities function to ensure it delivers the requirements of the organisation (Est)
- Implement an ICT programme of work to continually improve the performance and compliance of ICT infrastructure and tools (ICT)
- Implement a Digital Data and Technology approach to improve the quality and maturity of our data and enable the use of new technologies, such as AI (ICT, IM&A)
- Maximise the use of productivity tools within Pronto to gain measurable benefits and efficiencies (ICT)
- Improve the digital adoption of productivity tools (e.g. M365) to help save time and resource with clear objectives (ICT)
- Implement Robotics Process Automation to increase efficiencies in the CCC, Multi-Agency Safeguarding Hub and other business areas (ICT)
- Improve the performance, efficiency and demand management of Corporate Services through improved use of management systems such as HALO (ICT)
- Develop an AI and productivity tool strategy to effectively adopt new technology within existing systems (e.g. PND, Qlik, M365) (ICT)
- Develop and improve a suite of easy use Qlik apps to provide clear management information to staff and managers and support evidence-based decisions (I&C)
- Develop a full understanding of service demand from 'call to court' and of the resource required to manage this demand. Use this to design the target operation model. (I&C)
- Enhance our analytical capability across Community Safety Partnerships and ensure appropriate information sharing agreements and processes are in place (I&C)



To embed a culture of organisational learning and continuous improvement

- Embed customer focused performance delivery standards throughout Corporate Services to ensure the organisation is receiving the services required to the highest standards
- Review all Corporate Service functions to assess productivity, implement effective management information systems and KPIs to demonstrate performance (I&C)
- Review and ensure the affordability of a stable ICT platform and a sustainable and future proof service (ICT)
- Implement the Estates and Facilities Transformation programme to deliver the requirements of operational policing (Est)
- Set clear policy for organisational workforce accommodation modelling to meet business requirements and conduct effective reviews (Est)
- Improve the operational security of the estate (Est)
- In line with the Estates Strategy, work with operational business to ensure requirements are encapsulated within the HQ Masterplan and Southern HUB (Est)
- Define and implement improved fleet management procedures to ensure operational requirements are delivered (Fleet)
- Improve fleet deployment, use and planning through good management information, including Telematics, and effective interactions with Operational Policing (Fleet)
- Implement policies and procedures to effectively capture and evidence project and programme outcomes and benefits (I&C)
- Implement effective streamlined governance and accountability structures to reduce bureaucracy and improve service quality (I&C)
- Effectively coordinate and prioritise our transformation plans ensuring they are aligned to the corporate vision and have the resources to deliver (I&C)
- Effectively collaborate between the Force and OPCC to professionally develop and align the next Police and Crime Plan (I&C)
- Create balanced scorecards and KPIs for Contact, Response and Investigations (I&C)
- Embed effective analysis, self-assessment and audit to understand the quality of the Force service and direct improvement activities (I&C)

ETHICAL POLICING PRINCIPLES:

Courage

Public Service

Respect and Empathy

ACC Local Policing Directorate: Plan on a Page 2024/25



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OPERATIONAL PRIORITIES

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OUR VICTIM PLEDGE

To provide a high quality investigation tailored to the needs of all victims of crime

DELIVERY OF THE POLICE AND CRIME PLAN 2022-2025

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Serve our communities, keep them safe and prevent crime

- Create a full understanding of first contact and response demand, and align our resources effectively to this
- Increase the efficiency of contact and response through implementing Rapid Video Response (RVR) and Robotics solutions
- Create a positive physical environment in Crime and Communications Centre (CCC) to build a resilient and sustainable capability
- Modernise and implement a fully integrated command and control system
- Launch a Digital Desk within the Crime and Communications Centre (CCC) to manage the online reporting of crime
- Continuously improve culture, workforce, technology, demand management, performance and quality of services within the CCC in line with the National Contact Management Strategy
- Embed and deliver the Neighbourhood Policing Community Commitments
- Deliver locally the seven pillars of neighbourhood policing
- Review and align neighbourhood resources to the current understanding of demand
- Alignment to the National Citizens in Policing (CIP) strategy, creating a Force delivery plan to meet key CIP objectives
- Develop Community Action Initiatives (CAIs) to support locally based harm reduction
- Implement a delivery plan which aligns to the national retail crime action plan, addressing the concerns of retailers and local businesses.
- Work with the Office of the Police and Crime Commissioner (OPCC) and Community Safety Partners (CSPs) to deliver against the Serious Violence duty aims and objectives
- Work with the OPCC to drive more effective CSP working and a redeveloped Anti-Social Behaviour (ASB) strategy that manages demand and risk across agencies
- Seek crime reduction funding opportunities from private sector and business, and work with the OPCC to access Home Office funding schemes that target issues affecting local communities
- Increase the capacity of the Problem Solving and Crime Prevention capability to provide tactical support to local officers
- Support Operation Ragwort through the delivery of a dedicated strategy and action plan around rural crime
- Prevent crime through implementing 'Safe Spaces' and develop the Safety at Night Charter
- Maintain a relentless focus on delivering the operational priorities



Deliver an efficient, effective, affordable and sustainable police operating model configured to meet demand

- Use Body Worn Video Camera (BWVC) management information to improve performance, service delivery and policing legitimacy
- Maximise the use of productivity tools within Pronto to gain measurable benefits and efficiencies.
- Identify and reduce inappropriate demand and work with partners to implement Right Care Right Person to provide a more appropriate service



To embed a culture of organisational learning and continuous improvement

- Implement the use of Problem-Solving techniques in all business areas, and measure the use and effectiveness of plans



Attract, retain, develop and inspire our workforce supported by high standards of leadership and professionalism

- In line with the Force operations Strategic Risk Assessment, address any operational deficiencies linked to specialist skills and capabilities

ETHICAL POLICING PRINCIPLES:

Courage

Public Service

Respect and Empathy

ACC Crime, Justice & Vulnerability Directorate: Plan on a Page 2024/25



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Serve our communities, keep them safe and prevent crime

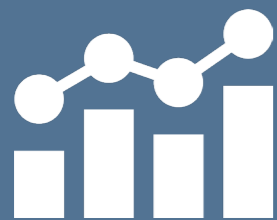
- Maintain a relentless focus on delivering the operational priorities
- Review and improve the identification of vulnerability across business areas
- Locally deliver the National Vulnerability Action Plan
- With partners, review the MASH model to provide effective safeguarding of vulnerable communities in the most effective and efficient way
- Review and implement an improved Domestic Violence Disclosure Scheme (DVDS) model
- Ensure risk is identified and managed through the implementation of the Multi-Agency Risk Assessment Conference (MARAC) Improvement Plan

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Deliver high standards of crime investigation and service for victims

- Embed the effective use of Evidence Led Prosecutions (ELPs) and ensure scrutiny is in place
- Embed new investigation standards and procedures, including an allocation policy
- Through robust training and supervision, ensure all investigations meet the Force standard and provide the right outcomes for victims.
- Embed Op Soteria and Op Angiolini best practice to improve the response to Violence Against Women and Girls (VAWG)
- Deliver the National Vulnerability Action Plan and the Domestic Abuse Joint Justice plan
- Review and ensure there is an efficient forensic capability in place, supported by effective understanding and application
- Work with partners to embed Clear Hold Build
- Work with the Office of the Police and Crime Commissioner (OPCC) to identify locations and people that are vulnerable or at risk, and tailor and implement effective interventions
- Ensure effective use of Youth Justice and Integrated Offender Management programmes to prevent and reduce further offending
- Identify and map our highest risk offenders, including VAWG offenders, and develop and embed procedures and scrutiny to relentlessly pursue them
- Enhance an intelligence led approach through implementing the Niche Intel Portal
- Maintain a clear intelligence picture of threat from Organised Crime and ensure our local and regional resources are aligned appropriately
- Improve the efficiency of Digital Forensics Unit investigations to improve investigation timeliness
- Build on the success of Operation Scorpion to tackle the threat, harm and risk of serious organised crime and improve partnership problem solving enforcement approaches
- Support the delivery of the Wiltshire Criminal Justice Board (WCJB) strategy by working with partners to improve the interoperability of technology between the Police and Crown Prosecution Service (CPS)
- Enhance case progression through improved handovers, and work with the Crown Prosecution Service (CPS) to improve file quality
- Support the Wiltshire Criminal Justice Board (WCJB) strategic delivery plan through improving investigations, victim experience, and transparency



Deliver an efficient, effective, affordable and sustainable police operating model configured to meet demand

- Embed Digital Case File and new working practices to improve efficiency and accuracy of file production
- Implement improvements to the Digital Evidence Management System (DEMS) to more effectively manage digital evidence
- Reduce demand on staff by adopting a redaction software solution and procedure
- Review and refresh the Automatic Number Plate Recognition (ANPR) camera infrastructure plans, to maximise intelligence and evidential opportunities to bring offenders to justice
- Implement ISO accreditation as appropriate
- Develop clear victim performance frameworks and ensure the transparent sharing and analysis of data with Criminal Justice System (CJS) partners
- Collaborate more effectively with South-West Forces (e.g. Regional CAB) through effective performance and delivery monitoring

ETHICAL POLICING PRINCIPLES:

Courage

Public Service

Respect and Empathy

Head of Strategic Communications & Engagement: Plan on a Page 2024/25



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To provide a high quality investigation tailored to the needs of all victims of crime

DELIVERY OF THE POLICE AND CRIME PLAN 2022-2025



Serve our communities, keep them safe and prevent crime

- Refresh and implement the Public Access and Engagement Strategy and delivery plan, aligned to the national Community Engagement APP principles, relating to contact/access and community engagement at a local force level
- Design and launch a wide-reaching Public Confidence Survey, working alongside the Office of the Police and Crime Commissioner
- Create, deliver and evaluate a high level comms runway and a campaign and event plan 2024/25 which is informed by demand, crime trends and the Chief Constables operational priorities
- Launch, and ensure ongoing promotion of, the two new mobile engagement vehicles, maximising opportunity for collaboration and visibility of Neighbourhood Policing Teams
- Support the delivery and public launch of a Digital Desk in the Crime and Communications Centre (CCC) to manage the reporting of crime through online channels (inc. social)



Deliver high standards of crime investigation and service for victims

- Work alongside operational leads to increase the use of listening circles for victims of crime, to understand how services can be improved
- Implement the communications recommendations from national reports and reviews (such as the Nicola Bulley review and Angolini inquiry)



Deliver an efficient, effective, affordable and sustainable police operating model configured to meet demand

- Deliver regular and targeted messaging to our communities, partners and stakeholders communicating achievements and delivery of our priorities through a wide range of briefing products
- Work with the ACCs to further formalise the role of Bronze Engagement for key community incidents/operations



To embed a culture of organisational learning and continuous improvement

- Deliver effective communications and engagement services to support operational policing, specialist operations, organisational change, and engagement initiatives
- Design (with colleagues) and deliver the Leaders Events and Chief Constable Roadshows for 2024/25



Attract, retain, develop and inspire our workforce supported by high standards of leadership and professionalism

- Launch the Leadership Contracts across the Force and support with embedding into all leadership practices
- Deliver at least one full Employee Engagement survey during the year and report on findings. Prior to that survey, run a 'You Said, We Did' campaign
- Through the existing Employee Engagement strategy framework, seek ways to further improve employee engagement and enhanced feedback mechanisms
- Support the design and delivery of a comprehensive Culture & Standards improvement communications plan
- Support the embedding of the new Code of Ethics and bring our values to life
- Support the delivery of innovative recruitment strategies and campaigns across the Force to increase the attraction of diverse candidates
- Seek to continually improve the workforce Recognition process to ensure it is as fair, transparent and inclusive as possible. Relaunch the scheme and policy

ETHICAL POLICING PRINCIPLES:

Courage

Public Service

Respect and Empathy

Director of People: Plan on a Page 2024/25



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To provide a high quality investigation tailored to the needs of all victims of crime

DELIVERY OF THE POLICE AND CRIME PLAN 2022-2025



Deliver an efficient, effective, affordable and sustainable police operating model configured to meet demand

- Improve our people data quality and system process flows to deliver timely, accurate, insightful people management information
- Improve access and use of organisational and people data to demonstrate performance and drive efficient use of resources
- Improve recruitment through streamlining processes and managing Key Performance Indicators (KPIs)



To embed a culture of organisational learning and continuous improvement

- Continue to transform the People function and implement revised policy and procedures
- Continue to develop our Learning and Development (L&D) model, matching capability to the needs of the organisation
- Upskill leaders at all levels in performance management



Attract, retain, develop and inspire our workforce supported by high standards of leadership and professionalism

- Review, research, consult on and launch a new Equality, Diversity and Inclusion (EDI) strategy 2025 - 2027
- Design and deliver a three-year EDI education programme for all people, and deliver leadership development programmes for under-represented groups
- Review and relaunch the local Race Action Plan in line with the national framework
- Design and deliver innovative recruitment strategies and campaigns across the Force to increase the attraction of diverse candidates
- Implement procedures to improve the quality of induction, probation and staff retention
- Collate and review the approaches across the Force to Total Reward and seek to continually improve processes
- Seek to continually improve the workforce Recognition process to ensure it is as fair, transparent and inclusive as possible
- Assess the current pay grading & progression structure, reward proposition and benefits offering to make a career at Wiltshire Police attractive and market competitive
- Improve procedures and processes to inform strategic workforce planning and management
- Complete the skills project and build a comprehensive Force-wide skills profile for now and the next three years
- Review and re-launch the performance management process
- Develop and deliver upskilling programmes for the existing workforce to meet current and future challenges
- Launch a new development offering, including refresher programmes for first- and second-line leadership and for senior leadership, to build and maintain capability
- Implement the ongoing development of a new ePortfolio accreditation system
- Review the Probationer Development Unit (PDU), and develop a new tutor training framework
- Deliver the 2024 Wellness action plan, to include the provision of appropriate accessible services and interventions
- Review, research, consult on and launch the Wellness strategy
- Conduct a gap analysis to formulate a delivery plan aligned to the Occupational Health standards aligned with the College of Policing
- Develop and deliver the Occupational Health and Safety delivery plan 2025 - 2027
- Develop and deliver the Force Assault Reduction Plan, through the Assault Task Force
- Review the Trauma Risk Management (TRiM) provision and develop a delivery plan for the next twelve months
- Relaunch Risk Assessment Based Medicals (RABM) and Health Surveillance

ETHICAL POLICING PRINCIPLES:

Courage

Public Service

Respect and Empathy

Chief Financial Officer: Plan on a Page 2024/25



OUR VISION

A progressive and inclusive organisation, proud to deliver a consistently professional police service, built on trust, understanding and respect

OUR MISSION

Keeping Wiltshire Safe

OPERATIONAL PRIORITIES

- Safer public spaces
- Violence
- Burglary

OUR FOUNDATIONS

- People
- Resources
- Communities
- Partnerships

OUR VICTIM PLEDGE

To provide a high quality investigation tailored to the needs of all victims of crime

DELIVERY OF THE POLICE AND CRIME PLAN 2022-2025

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Deliver an efficient, effective, affordable and sustainable police operating model configured to meet demand

- Identify and develop opportunities to be more efficient through benchmarking and review of productivity and value for money assessments
- Deliver timely, relevant and accurate monthly management accounting information to budget holders
- Ensure Finance supports the frontline services through efficient and effective cross organisation process improvement
- Develop a Finance department model that continuously improves processes and procedures to support front-line services
- Review and improve financial reporting systems using productivity tools
- Identify cashable savings to assist balancing future budgets
- Understand our long term approach to insurance and legal services and implement process improvements



To embed a culture of organisational learning and continuous improvement

- Implement long term transformation efficiency planning



Attract, retain, develop and inspire our workforce supported by high standards of leadership and professionalism

- Improve financial business management skills for leaders, aligned to our accountability framework

ETHICAL POLICING PRINCIPLES:

Courage

Public Service

Respect and Empathy

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WILTSHIRE POLICE

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Area Board Update

Warminster Community Policing Team

MAY 2024



Agenda Item 10.

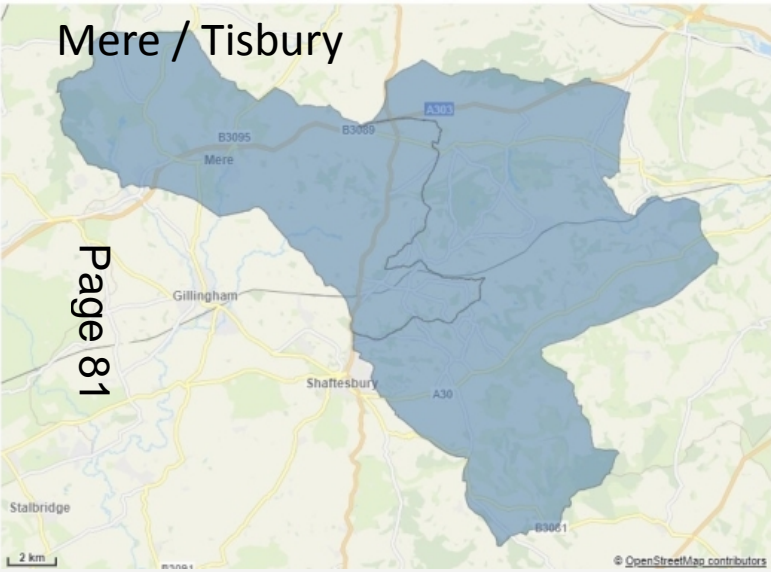
Inspector Lou Oakley

Warminster
Westbury
Mere
Tisbury

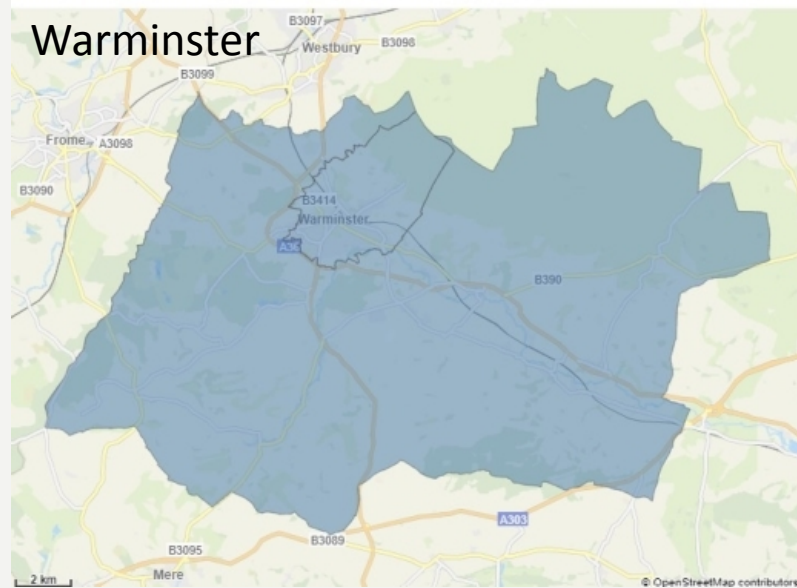


Warminster, Westbury, Mere, Tisbury

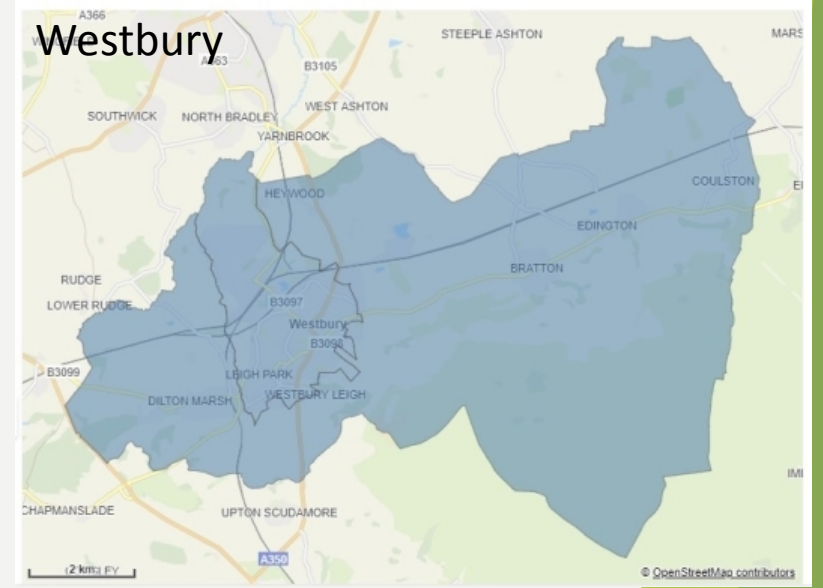
Mere / Tisbury



Warminster



Westbury



Inspector 2413 Lou OAKLEY

A/PS Tom NEWMAN

PC 2848 Guy HAMEL – Warminster

PC 0302 Lauren FAIRLEY – Warminster

PC 0441 John PAGAN – Westbury

PC 1037 Georgina RUSSELL- Mere and Tisbury

PCSO 7942 Alice MOORE -Westbury rural

PCSO 6259 Stewart HUNT – Mere / Tisbury

PCSO 9548 Leigh HOLCOMBE – Warminster

PCSO 9469 Roland REVERS – Westbury

PCSO 70901 Luckasz Kolasinski – Warminster



Neighbourhood Policing Pillars

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Engaging Communities



Solving Problems



Targeting Activity

Engaging Communities



ENGAGE REGULARLY WITH COMMUNITIES BY HOLDING FACE TO FACE EVENTS

- We will hold at least one public meeting / surgery per month, giving you a chance to meet your local team and find out more information on local policing priorities, crime stats and engagement opportunities
- We will advertise our public meetings and surgeries on the **Your Area** section of the Wiltshire Police website, on local Neighbourhood Policing Team social media channels and Community Messaging
- Every engagement opportunity will be recorded so we can ensure we are meeting our commitment to you
- We will hold regular face to face meetings and events with a wide range of community groups such as businesses, faith groups, youth groups and residents' associations
- We will bring policing out to your community, through the proactive use of the Neighbourhood Engagement Vehicles.

ENGAGE REGULARLY THROUGH ONLINE CHANNELS

- We will actively use local Neighbourhood Policing Team social media channels to engage with our communities
- Every Neighbourhood Policing Team will host quarterly Facebook Live events
- We will exchange information with those signed up to our Community Messaging alert system via email, text or phone and continue to promote this free service to new members.

INCREASE AND BROADEN OUR ENGAGEMENT ACROSS NEED TO REACH COMMUNITIES

- We will build Community Beat Profiles for each of our Neighbourhood Policing Team to help us better understand the specific communities within our local areas
- We will engage with specific community groups and those living and working in particular geographical areas about those issues that are important or impacts most upon them
- We will work with young people and our partners in education settings to help improve safety, reduce reoffending and, along with relevant other agencies, offer support to those who need it.

PUBLISH INFORMATION ON YOUR LOCAL TEAM, LOCAL PRIORITIES AND UPDATE ON ACTIVITY

- We will provide you with information so you know who your local Neighbourhood Policing Team is by publishing this on the **Your Area** section of the Wiltshire Police website
- We will publish monthly local priorities on the **Your Area** section of the Wiltshire Police website and, through our regular engagement with you, we will consult you when we are setting them
- We will provide community updates on activity being carried out to help tackle local priorities
- We will ensure intelligence-led visible patrolling in local communities, at least once a week, responding to local policing issues and concerns
- We will publish local policing updates, wherever possible, in community magazines / newsletters or bulletins.

CONSULT AND ENGAGE WITH COMMUNITIES ON KEY DECISIONS

- We will ask the public to take part in questionnaires and surveys to build information and improve our policing service
- We will provide visibility at Parish Council meetings and, in the absence of physical attendance, will provide a written update. We will also support a programme of additional meeting attendance through Area Boards or Community Safety Groups
- We will action feedback, concerns or complaints – and tell you what action has been taken. If we cannot help, we will help signpost the public to who can
- We will work closely with our partners, such as local authorities and parish and town councils, and community representatives i.e. businesses, faith groups, schools to tackle community issues
- We will work closely alongside local watch schemes to enable strong partnerships between the police and communities
- We will consult regularly with our Independent Advisory Groups (IAGs) to ensure they have a voice as a critical friend to help shape our policing service.

Our mission: Keeping Wiltshire Safe		
Our priorities:		
Safer public spaces	Violence	Burglary

Solving Problems

- A focus on proactive prevention
- Systematic use of a structured problem-solving process, such as SARA (scanning, analysis, response, assessment)
- Detailed problem specifications based on multiple sources of information
- Involving communities in each stage of the problem-solving process
- Routinely assessing the impact of responses and sharing good practice
- Integration with other parts of the organisation to support its delivery
- Working with partners (eg, by sharing data and analytical resource and delivering responses)



Targeting Activity

- Provide greater focus to community engagement, problem-solving, prevention and early intervention
- Inform resource deployment decisions
- Lead to a more coordinated response with partners and reduce demand
- Enforcement tactics



Local Priorities & Updates

Priority	Update
Farewell to some of the team...for now.	Since the last Area Board we have had to say farewell to some of the neighbourhood team. Vicky Howick who was covering the Sgt role has moved on to the rural crime team, Tom Newman has stepped up to the acting Sgt role until we appoint a new SGT
Shoplifting Spike, including Warminster	There is an ongoing spike in shoplifting in the surrounding areas, PC HAMEL has taken lead on this and a problem solving approach working with business around shoplifting protocols, prevention and enforcement Days of action and Operations will be taking place in Warminster
Youth ASB	PC Fairley has responsibility and problem solving for Youth ASB – partnership working with youth network and other departments in Wiltshire Council, tackling ASB – Criminal damage , Public order offences and theft
Knife Crime	Questions raised at last area board around Knife crime statics added for knife crime

Possession of Offensive weapon reports

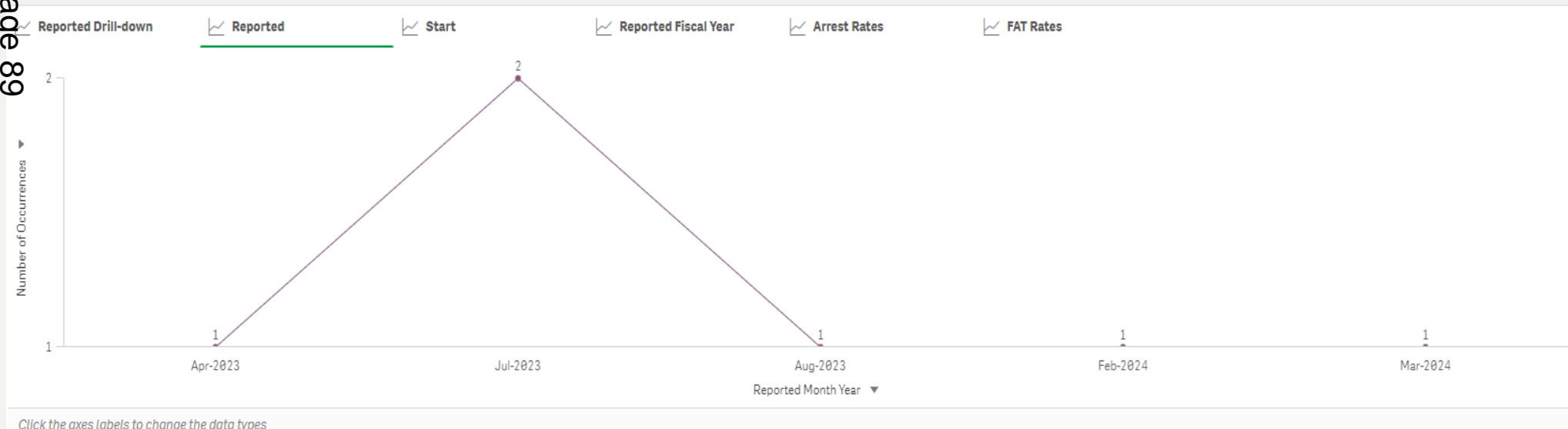
Warminster sector April 2023 – April 2024

6 reports in the last year – X1 young male seen on train with knife under his belt – Aug 23 – never identified

X1 report male with air rifle shooting out window

X 5 Dv related in private homes – Male charged

We are the lowest in County with Trowbridge, Chippenham , Devizes all being higher between 15 and 35 reports



Useful Links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- Police.uk - <https://www.police.uk/pu/your-area/wiltshire-police/>
- For information on what crimes and incidents have been reported in the Warminster Community Policing Team area, visit <https://www.wiltshire.police.uk/police-forces/wiltshire-police/areas/about-us/about-us/cpts/warminster-cpt/> to view a crime and incident map and find links to more detailed data

Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** – www.wiltsmessaging.co.uk

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Follow your CPT on social media

- [Warminster Police Facebook](#)
- [Warminster Police Twitter](#)
- [Westbury Police Facebook](#)
- [Mere Police Facebook](#)

Find out more information on your CPT area at: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk

The screenshot shows the Wiltshire Police website. The top navigation bar is blue with the Wiltshire Police logo and a search bar. Below the navigation bar are five menu items: Report, Tell us about, Apply or register, Request, and Feedback. The main content area is titled "Warminster CPT". Below the title, there is a paragraph of text: "CPT Warminster covers the areas of Warminster, Westbury, Tisbury, Mere and surrounding areas". This is followed by a paragraph: "To contact your CPT about a community-related matter, such as a school visit, then please email WarminsterAreaCPT@wiltshire.police.uk. Please note that this mailbox is not monitored 24/7." Below this is another paragraph: "You are unable to report crimes of any type via email and please do not report any situations that require an urgent response. In the case of an emergency please contact 999 and for non-urgent crimes and incidents, please call 101 or [Report a crime here](#)". The final paragraph says: "You see a map of crimes in the Warminster area [by visiting www.police.uk](#)".

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WILTSHIRE POLICE

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Road Safety update – Warminster Area Board

Thursday 30 May 2024

Keeping Wiltshire Safe



• #FATAL5 education



1
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Careless or inconsiderate driving

The offence of driving without due care and attention (careless driving) is committed when your driving falls below the minimum standard expected of a competent and careful driver, and includes driving without reasonable consideration for other road users.

Some examples of careless or inconsiderate driving are:

- overtaking on the inside
- driving too close to another vehicle
- driving through a red light by mistake
- turning into the path of another vehicle
- flashing lights to force other drivers to give way
- misusing lanes to gain advantage over other drivers
- the driver being avoidably distracted by tuning the radio, lighting a cigarette etc
- unnecessarily staying in an overtaking lane
- unnecessarily slow driving or braking
- dazzling other drivers with un-dipped headlights



• Community Road Safety Team; what we do

PARTNERSHIP WORKING

- Community safety initiatives
- Work with Wiltshire Council (WC) and Dorset & Wiltshire Fire & Rescue Service (DWFRS) on road safety matters
 - Safe Drive Stay Alive (DWFRS)
 - Car seat checks (WC)
 - Op Close Pass – 2 wheels



INTERVENTION

- Road safety campaign 2023
- Community Speed Watch (CSW) letters
- Visible presence
- Speed Indicator Device (SID) scheme



ROAD SAFETY

ENFORCEMENT

- Project Zero days
- Community Road Safety Team days of action
- Support to Tramline op
- Community Road Safety and Speed Enforcement officers
- Speed awareness courses, fine & points and court action
- Force wide operations



EDUCATION

- Empowerment to communities to deliver CSW
- CSW letters
- SID scheme
- Visible presence
- Op Close Pass – Equine
- #Fatal5



Community Speed Watch

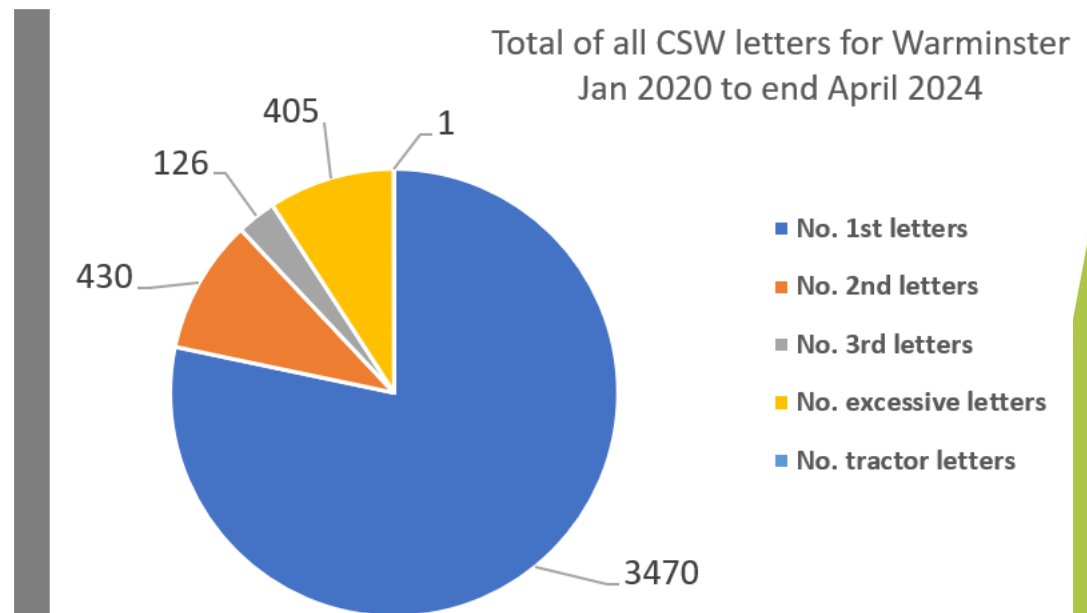
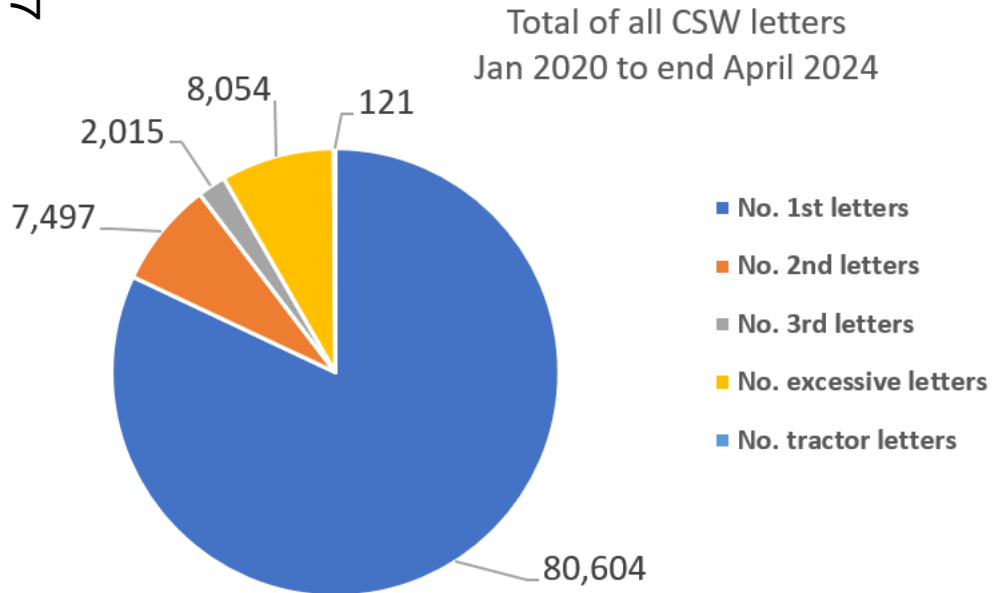
CSW



• CSW – Warminster area - Data since July 2020 to 8 May 2024

Team	No. 1st letters	No. 2nd letters	No. 3rd letters	No. excessive letters	No. tractor letters	Total letters	No. of watches	Average speeders %
Chapmanslade	267	13	2	13	0	295	231	0.9%
Longbridge Deverill	136	20	6	6	0	168	182	1.0%
Maiden Bradley	78	0	0	2	0	80	89	0.90%
Upper Deverills	2989	397	118	384	1	3889	380	10.0%
Grand Total	3470	430	126	405	1	4432	882	3.2%

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• Traffic surveys – Warminster since January 2022 to 30 April 2024

Title	Result	Survey start date	Speed limit	85th percentile	CPT	Area Board
Bishopstrow Bishopstrow Road (By college)	No further action	12/06/2023	30	32.0	Warminster	Warminster
Bishopstrow C10 Bishopstrow Road	Speed education	12/06/2023	30	40.5	Warminster	Warminster
Brixton Deverill B3095 045-003	No further action	12/06/2023	30	28.4	Warminster	Warminster
Chitterne - B390 Biden Lane_Shrewton Road	No further action	11/09/2023	30	33.9	Warminster	Warminster
Chitterne - B390 Biden Lane-Shrewton Rd	Speed education	20/09/2023	30	36.9	Warminster	Warminster
Chitterne - C22 Townsend	No further action	11/09/2023	30	32.2	Warminster	Warminster
Chitterne - C22 Townsend	Speed education	20/09/2023	20	26.5	Warminster	Warminster
Corsley - A362 Lanes End	Speed education	20/03/2023	40	46.9	Warminster	Warminster
Corsley - A363 Sturford	No further action	20/03/2023	40	44.2	Warminster	Warminster
Crockerton - Clay Street - C54	No further action	29/01/2024	30	29.6	Warminster	Warminster
Heytesbury C272 High Street (by school) 045-011	No further action	12/06/2023	30	33.2	Warminster	Warminster
Heytesbury C272 High Street 045-010	No further action	12/06/2023	30	26.2	Warminster	Warminster
Horningsham - C270 Hitcombe Bottom	No further action	11/09/2023	60	42.5	Warminster	Warminster
Horningsham - C270 Water Lane	Speed education	04/02/2023	30	35.6	Warminster	Warminster
Knook	No further action	12/06/2023	30	26.6	Warminster	Warminster
Longbridge Deverill B3095	No further action	12/06/2023	30	31.8	Warminster	Warminster
Monkton Deverill B3095 045-005	No further action	12/06/2023	30	31.3	Warminster	Warminster
Sutton Veny - C10 Bishopstrow Road	Police	20/03/2023	30	44.4	Warminster	Warminster
Sutton Veny - C10 High Street	No further action	20/03/2023	30	33.3	Warminster	Warminster
Sutton Veny - C41 Deverill Road	No further action	20/03/2023	30	31.8	Warminster	Warminster
Sutton Veny - C41 Norton Road	Speed education	20/03/2023	30	38	Warminster	Warminster
Sutton Veny C10 High Street Sutton pava Road	Speed education	20/03/2023	30	40.3	Warminster	Warminster
Warminster - B3414 Silver Street	No further action	07/12/2023	30	27	Warminster	Warminster
Warminster - Bishopstrow Road - Near Wessex college	No further action	09/01/2022	30	33.67	Warminster	Warminster
Warminster - Bishopstrow Road - South of Pitmead Lane	No further action	09/01/2022	30	34.1	Warminster	Warminster
Warminster - Bradley Road	No further action	07/12/2023	30	32	Warminster	Warminster
Warminster - Broxburn Road	No further action	29/03/2023	30	26.6	Warminster	Warminster
Warminster - C10 Cobheap Lane	No further action	20/03/2023	30	32.8	Warminster	Warminster
Warminster - C10 Woodcock Road	No further action	20/03/2023	30	29.2	Warminster	Warminster
Warminster - C360 Westbury Road	VOID	15/05/2023	30	35.6	Warminster	Warminster
Warminster - Fore Street	No further action	07/12/2023	30	31.5	Warminster	Warminster
Warminster - Prestbury Drive	No further action	20/03/2023	30	26.2	Warminster	Warminster
Warminster - Prestbury Drive	No further action	07/12/2023	30	26.3	Warminster	Warminster
Warminster - Thornhill Road 043-025	No further action	12/06/2023	30	33.8	Warminster	Warminster
Warminster - upper King Street.	No further action	04/03/2023	30	21.8	Warminster	Warminster
Warminster - Vicarage Street	No further action	29/01/2024	30	27.8	Warminster	Warminster

• Wider work recently

Our Roads Policing Unit (RPU) in the last quarter, covering January to April issued over **2390 tickets** to motorists, for numerous road related offences.

- [Op Tramline](#) is running every month, in April the main focus was on mobile phone enforcement.
- 5 more RPU officers have joined the team.
- RPU ran a [MIB](#) no insurance operation focussing on the M4 in conjunction with TVP, A&S and Gwent Police. Wiltshire had 12 vehicles seized off the M4 and the highest in the region.



 **Wilts Specialist Ops @WiltsSpecOps · 05/04/2024**
#RPU were out again running #OpTramline today in between other jobs and commitments 🙌
Even more drivers found to be distracted at the wheel or not restrained #Fatal5



0:06 
2 7 110 3.1K

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 **Wilts Specialist Ops @WiltsSpecOps · 06/04/2024**
#RPU have this vehicle stopped in Bulford due the driver only holding a provisional licence and the vehicle holding no policy of insurance, driver reported and vehicle seized
#NoInsuranceNoLicenceNoVehicle #S165 #Seized @DriveInsured



6 10 190 4.3K

 **Wilts Specialist Ops @WiltsSpecOps · 17/03/2024**
Full house of document offences for this motorcycle, seized on the A429 near Kemble. No number plate; insurance; tax or MOT, ridden by a provisional licence holder.



11 10 290 7K

Community Speed Enforcement Officers

CSEO's



• CSEO – Dashboard – 1 January 2023 to 8 May 2024

CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

10,667.00
No. Speed awareness co...

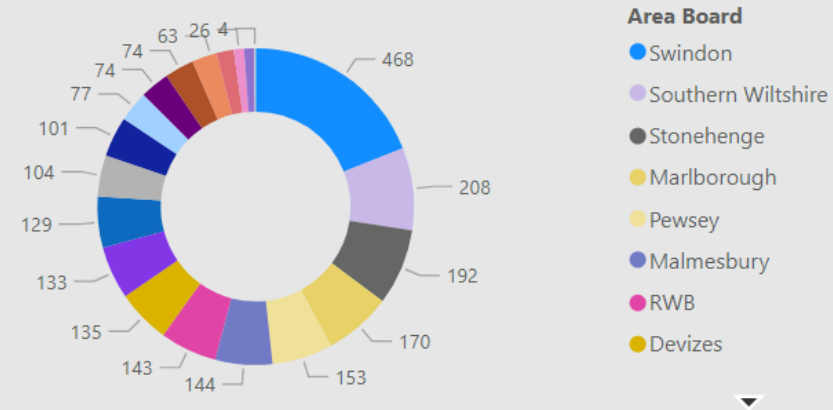
1,450.00
No. Fine & Points

144.00
No. Court

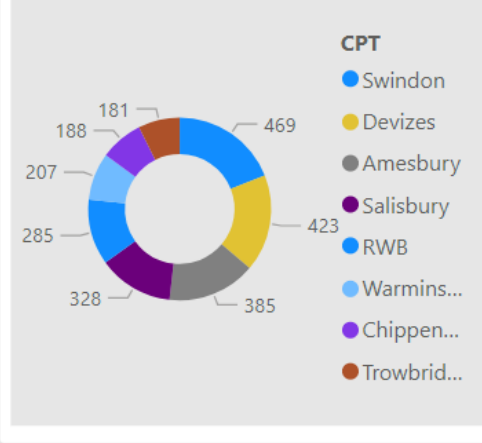
851
No. of Locations

Location	Year	Month	Speed awareness course	Fine & Points	Court	CPT	Area Board
Swindon - Thamesdown Drive	2023	December	251.00	54.00	0.00	Swindon	Swindon
Swindon Queens Drive adjacent with Cambridge Close	2024	April	151.00	26.00	0.00	Swindon	Swindon
Shaw and Whitley - 365 Folly Lane	2023	November	129.00	15.00	0.00	Trowbridge	Melksham
Swindon - Thamesdown Drive	2024	January	103.00	16.00	0.00	Swindon	Swindon
Wilton - The Avenue	2023	August	102.00	31.00	4.00	Salisbury	South West
Barnham - Lime Kiln Way	2023	November	97.00	11.00	0.00	Salisbury	Salisbury
Cholderton - Church Lane	2023	March	95.00	4.00	1.00	Amesbury	South West
Swindon - Thamesdown Drive	2024	March	94.00	23.00	0.00	Swindon	Swindon
Swindon Queens Drive adjacent with Cambridge Close	2024	March	90.00	13.00	1.00	Swindon	Swindon
Wilton - The Avenue	2023	November	84.00	33.00	8.00	Salisbury	Southern
Cricklade - Spital Lane	2023	April	80.00	10.00	0.00	RWB	RWB
Tilshead - Candown Road	2023	August	78.00	10.00	1.00	Amesbury	Stonehenge
Wilton - The Avenue	2024	April	77.00	23.00	6.00	Salisbury	Southern
Coombe Bissett - Deegan House	2023	November	72.00	10.00	0.00	Salisbury	Southern
Total			10,667.00	1,450.00	144.00		

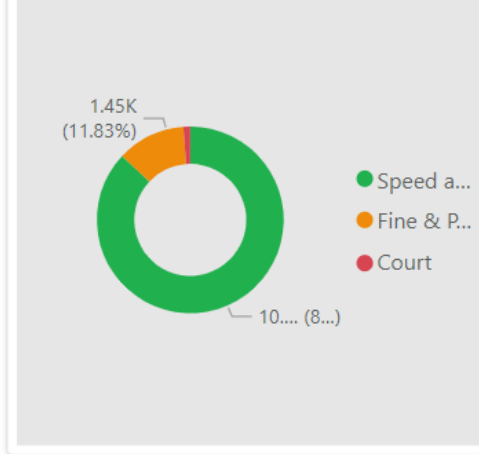
Activity by Area Board



Activity by CPT



Outcomes



Page 10/11

• CSEO – Warminster Area Board - 1 January 2023 to 8 May 2024

CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

137.00
No. Speed awareness co...

16.00
No. Fine & Points

4.00
No. Court

33
No. of Locations

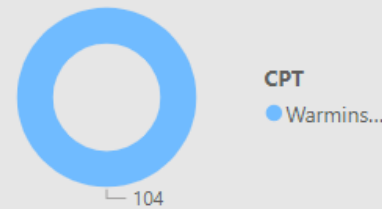
Location	Year	Month	Speed awareness course	Fine & Points	Court	CPT	Area Board
Upper Deverills - St Mary's Church	2023	January	21.00	2.00	0.00	Warminster	Warminster
Hill Deverill - Bus Shelter	2023	August	15.00	0.00	0.00	Warminster	Warminster
Upper Deverills - St Mary's Church	2023	April	15.00	2.00	1.00	Warminster	Warminster
Hill Deverill - Bus Shelter	2023	November	11.00	0.00	0.00	Warminster	Warminster
Upper Deverills - St Mary's Church	2023	May	9.00	7.00	1.00	Warminster	Warminster
Hill Deverill - Bus Shelter	2023	October	7.00	1.00	0.00	Warminster	Warminster
Hill Deverill - Bus Shelter	2023	September	6.00	0.00	1.00	Warminster	Warminster
Upper Deverills - Langleys	2023	November	6.00	0.00	0.00	Warminster	Warminster
Hill Deverill - Bus Shelter	2023	June	5.00	1.00	0.00	Warminster	Warminster
Upper Deverills - The Green House	2023	September	5.00	0.00	0.00	Warminster	Warminster
Upper Deverills - Langleys	2023	September	4.00	0.00	0.00	Warminster	Warminster
Hill Deverill - Bus Shelter	2024	May	3.00	0.00	0.00	Warminster	Warminster
Chapmanslade Layby	2024	April	2.00	0.00	0.00	Warminster	Warminster
Chapmanslade Layby	2024	May	2.00	0.00	0.00	Warminster	Warminster
Total			137.00	16.00	4.00		

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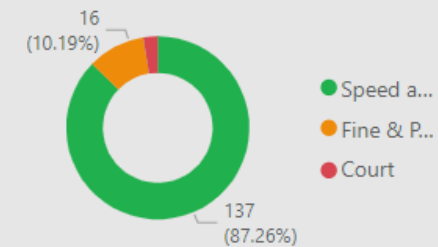
Activity by Area Board



Activity by CPT



Outcomes



• Your Force | Your Area | Follow us

For information on Road Safety in Wiltshire visit:
[Road safety campaign | Wiltshire Police](#)

[Road Safety \(wiltshire-pcc.gov.uk\)](http://wiltshire-pcc.gov.uk)



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[Warminster Town | Your Area | Wiltshire Police | Wiltshire Police](#)
[Warminster Rural | Your Area | Wiltshire Police | Wiltshire Police](#)



[Warminster Police | Facebook](#)

[Wilts Specialist Ops \(@WiltsSpecOps\) / X \(twitter.com\)](#)

[Wiltshire Specials \(@wiltspolicesc\) / Twitter](#)



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BRIEFING FOR WARMINSTER AREA BOARD – May 2024

The Warminster Area Health and Wellbeing Forum comprises nearly 70 members and aims to join together those needing help and support to those best able to meet that need, in an efficient and cost-effective way.

Use of the Health and Wellbeing booklet, created as an adjunct to the 2023 Health and Wellbeing Fair, remains strong with steady demand for the hard copy versions and over 200 views on the Wiltshire Together platform accessible [here](#) .

The Valuing Volunteering Fair is almost upon us – the date is Saturday 1 June from 1030 to 1230 at the Civic Centre in Warminster. Its aims are: to identify and publicise the importance of volunteering to organisations, to individuals, and to the community as a whole; to quantify and value the contribution made by volunteers within the community; and to showcase and promote the myriad volunteering opportunities for people of all ages, backgrounds and skills. Thirty organisations have agreed to attend and we are also looking to monetise the volunteer effort used by these organisations to assess their contribution to the local economy and to our community.

To extend the benefit of the event, we will invite these and other organisations to a workshop at Warminster School on 23rd October to help to develop a **Vision for Volunteering in Warminster**. The health and wellbeing benefits of volunteering are well documented and we also want to ascertain any gaps in provision and who may be best placed to fill those gaps.

We are in early discussions with Wiltshire Council on their **Neighbourhood Collaboratives** project which aims to bring together all local parties in Warminster and Westbury and to identify – and address – key priorities in the local area. We recognise that we are not the only stakeholders in this and will widen our contacts once we gain a better understanding of the practicalities from their pilot projects elsewhere in Wiltshire.

David Reeves

Secretary – Warminster Area Health and Wellbeing Forum
2024

20 May

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Partner Update

Update from	Warminster Town Council
Date of Area Board Meeting	30 th May 2024

Headlines/Key Issues

- The 99-year lease for the Community Hub building between Wiltshire Council and the Town Council at a peppercorn per annum was signed at a Full Council meeting on 25 March 2024.
- The Town Council has agreed the Heads of Terms for the Central Car Park Public Conveniences with Wiltshire Council at a peppercorn per annum which will be signed at the next Full Council meeting.
- The contract will be awarded shortly to the successful tenderer for the installation of solar panels on the Hub Building, once surveys have been carried out.
- A Valuing Volunteering event is being held on 1st June 2024. This has been organised by the Health and Wellbeing Group and funded by the town council with the aim of investigating the Vision for Volunteering in Warminster.
- The Town Council is working in partnership with the Health and Wellbeing Group referencing the JSNA; a volunteering workshop will be held in the autumn. A council representative has been nominated as a member of the Group.
- The new Under-5s Multi-Play equipment in the Lake Pleasure Grounds has been installed and is being well-used.
- Coaching sessions are being organised on the refurbished Tennis Courts.
- The first two days of free canoe lessons and free tennis taster sessions funded by the Town Council as part of their Youth Activities Programme were well attended with a waiting list in operation.
- Planning is well underway for the hundredth anniversary of the opening of the Lake Pleasure Ground which will take place on 26th July 2024 with tribute acts Beatles with an A and Forever Elton performing.
- The first quarterly market was held on 24th March in the Civic Centre and the town centre, in conjunction with the Warminster Business Network. Figures demonstrated a 171% increase in footfall year on year. The second market will take place on 29th June.

Partner Update

- The finger posts and CCTV columns in the town centre will be painted in May/ June using funding from Wiltshire Council's Wiltshire Towns Programme.
 - Warminster's Community Litter Pick on 23 March 2024, which was organised as part of the Great British Spring Clean, was a great success.
 - Warminster and Westbury Youth Club will be providing the services of youth outreach workers for the Town Council from the end of June 2024.
 - The Town Council has applied to Wiltshire Council for a road closure from 14th February 2025 to 13th March 2025 during the toad migration season on Smallbrook Road, following a representation by Sustainable Warminster.
 - The Town Council has approved a grant of £5,000 to Selwood Housing towards the installation of CCTV cameras on the Westleigh Estate in Warminster.
 - The Town Council is continuing its work to update the Neighbourhood Plan and is now issuing a call for sites.
-

Update for Wiltshire Area Boards

April 2024

Covid spring booster programme

The Covid-19 booster vaccination programme for those most at risk of serious illness from the virus will begin in April.

The advice for this Spring is to offer the vaccine to those at high risk of serious disease and who are therefore most likely to benefit from vaccination.

The JCVI advises the following groups should be offered a COVID-19 booster vaccine this Spring:

- Adults aged 75 years and over.
- Residents in a care home for older adults.
- Individuals aged 6 months and over who are immunosuppressed.

Trailblazing health centre

Devizes' state-of-the-art health centre has recently celebrated its first anniversary, with staff at the site proud to have cared for more than 59,000 people during its inaugural 12 months.

The centre, which takes pride of place as the Wiltshire town's flagship location for health and care, had its official opening on 22 February 2023, just a few weeks after the doors first opened to patients.

Since then, the team at Devizes Health Centre, which holds the title of being one of the country's first fully integrated healthcare centres, meaning GP appointments take place alongside many other health and care services, such as outpatient clinics and community care, have carried out a total of 16,834 face-to-face appointments.

When combined with appointments carried out over the phone, the Devizes team cared for 59,457 people during their first year, which equates to approximately 238 patient interactions each day.

Along with being 100 per cent energy efficient – the site uses heat pumps and solar panels to generate its own power – Devizes Health Centre is also a hub for same and next-day care.

Patients of four nearby GP practices are able to be referred directly to the new urgent care service, meaning local people need not travel further afield for quick help and treatment.

Further information about Devizes Health Centre, as well as all other local health and care services, can be found online at www.bsw.icb.nhs.uk.

BSW Care Coordination initiative wins prestigious HSJ award

Medvivo and BSW ICB have won a prestigious Health Service Journal Award for a project to coordinate health and care services so that patients receive the best possible care to meet their needs, at the right, in the right place and avoids emergency admission.

The project, which has been running across BSW since December 2022, received a Gold Award in the category 'most effective contribution to integrated health and care'.

The Care Coordination Hub see Specialist Paramedics working alongside Advanced Clinical Practitioners and other Health and Care Professionals (in the hub and virtually) to optimise the flow of patients across the region. Working this way reduces the risk of harm and makes the best use of the resources to provide high-quality care.

New Partnership announced to support unpaid carers in Wiltshire

Wiltshire has thousands of people who provide help as unpaid carers to those needing additional support. Wiltshire Council and the BSW ICB have a role to ensure those people are provided with respite, support and opportunities to network with other unpaid carers.

The council has announced that Age UK Wiltshire is working in a consortium with Community First, Alzheimer's Support, Wiltshire Service Users Network, Citizens Advice Wiltshire and Wessex Community Action (and many more charities). As a group they are called 'Carers Together Wiltshire' and will provide respite, and a range of support to adult unpaid carers from the age of 18. This will include training, carer cafes and awareness raising in the community for unpaid carers. They will also work closely with Wiltshire Council to continue conducting carer's assessments.

Community First has been awarded the contract for younger adult and young carers from ages 5 – 25, focusing on support in primary schools and supporting Wiltshire Council with their work with secondary schools and colleges, understanding their rights and what support is available to them and giving them opportunities to carry on doing the things they enjoy – whilst also teaching them key life skills as they grow up.

Both providers will work together to support carers aged 18 – 25 and family support including parent carers. There is also investment in online support so carers can access training, chats, helpful guides and support at any time.

There will continue to be a Wiltshire Carer Card which will provide unpaid carers with ID as a carer and record emergency contact details. This will be available as a physical card and a digital app for people's smartphone, if preferred. Unpaid carers can continue to use the emergency card they already have while they wait for the new card. The new providers will also continue to work closely with hospitals to ensure unpaid carers are supported. Assessments for unpaid carers will continue as normal.

From 1 April Carer Support Wiltshire will continue to run its services independently of the council including carer cafés, the Hear to Talk service, family support and activities, carer wellbeing workshops, young carer activities, carer grants and their Bereavement Help Points.

The unpaid carers contract is jointly funded by Wiltshire Council and BSW ICB.



The Carers Together Wiltshire Partnership

Community First is working in partnership with Age UK Wiltshire, Alzheimer's Support, Wiltshire Service Users Network, Citizens Advice Wiltshire and Wessex Community Action, under the umbrella, Carers Together Wiltshire. This partnership allows us to provide tailored support to the thousands of individuals across Wiltshire identified as a carer.

For more information about the support we can offer through Carers Together Wiltshire, telephone 01380 710300 or email enquiries@carerstogetherwiltshire.org.uk.

Support for Parent Carers

Are you a parent carer, providing care to your child who needs additional support?

Here at Community First, as part of the Carers Together partnership, we can provide a support conversation to discuss your needs. We offer information, advice and guidance and can also signpost and refer you to other support services. We can carry out Carers Assessments if your child is over 18, and you meet the eligibility criteria for a funded service. We will also be providing peer support groups and sending out regular Parent Carer emails full of information and events.



Jo Hiller-Culley is the Parent Carer Lead for Carers Together Wiltshire. Jo has been working to support Parent Carers in Wiltshire since 2012. Jo worked with the Wiltshire Parent Carer Council initially, as an information officer, then with the Wiltshire SENDIASS service around educational support for young people with SEN, and then for Carer Support Wiltshire for over four years, where she developed a robust support service for Parent Carers. Jo is looking to develop her role at Community First, part of the Carers Together Partnership. She would love to hear your views about what our new offer should look like. Please join Jo and her manager Hayley Boland on teams for a chat.

- Date: Thursday 23rd May 2024
- Time: 7-8pm (drop in)

For more information, and to obtain the link, please email: jhculley@communityfirst.org.uk. You can also sign up for the Parent Carers newsletter here: <https://mailchi.mp/93192f1024d4/parent-carers-newsletter>

Voice It, Hear It - Current and Upcoming Engagement Projects



The Voice It, Hear It partnership and delivery team has been working with Wiltshire Council and BSW ICB to engage with people in Wiltshire on a variety of topics related to health and social care, with the overall aim of co-producing, co-designing and co-developing health and social care services locally.

The team has a number of projects underway and scheduled throughout 2024. These have been requested by Wiltshire Council, the Integrated Care Board and other partners.

- **Learning Disability and Autism Life Expectancy:** Working with people with lived experience and public health to understand how screening can be made more accessible and comfortable for people. Topics include bowel, breast and cervical cancer screening and testicular checks.
- **Technology Enabled Care:** Exploring how 18-25 year olds use technology to enhance their independence and how they find out what is available for them.
- **Wiltshire Council Prevention Strategy:** Working with people with lived experience to find out what prevention means to them. What improvements and solutions are needed to meet the diverse needs of our population?
- **Care Quality Commission Adult Social Care Inspection:** Engaging with adults and carers to hear their experiences of Adult Social Care in Wiltshire. Do they feel listened to? Are their choices about their care respected and are they involved in planning their care? What works well and what could be done better?
- **Accommodation Strategy:** Identify the vision and aims of older people to maintain their independence and control within their own home. If not in their own home, how service can be designed to feel like a real home. How older people can be more involved in planning for their future home needs in a timely way.
- **Wiltshire Museum Assize Court Development:** Working alongside the museum to recruit and support a disability advisory group to help inform the museum redevelopment.

For more information about Voice It, Hear It, please see the Project Summary included with this briefing pack. You can also find out more about the project on our website: www.communityfirst.org.uk/voice. To contact the team please email: voice@communityfirst.org.uk

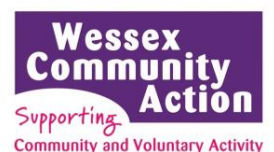
BeMindful - New Wellbeing Pilot Project



'BeMindful' is a new pilot wellbeing project led by Youth Action Wiltshire. Through Health Inequalities Funding, the project targets young people aged 11-16 living in the 20% most deprived wards of Salisbury and struggling with their mental health.

By working in partnership with schools and experienced VCSE services, BeMindful offers young people a range of support including access to group work, 1:1 mentoring, counselling referrals, signposting, vocational learning, healthy living and skills development.

The following partners are involved in delivering the pilot project:



New Rural Housing Enabler Project

Community First is leading a new Rural Housing Enabler project in Wiltshire, with support from Wiltshire Community Land Trust. The Rural Housing Enabler (RHE) project will play a critical role in raising awareness of the lack of affordable housing for local people in rural parts of Wiltshire and encouraging and supporting communities to welcome and help make provision for new homes. The RHE will gather information to understand the need for affordable housing within rural communities and help empower communities so that they can explore a range of options.

The RHE will explore all options to bring forward projects that have the support of the local community. These will encompass, but not be limited to, conventional local authority and housing association new build or conversions; Section 106 or similar planning related affordable homes schemes; and schemes that combine both affordable homes for rent and shared or low-cost ownership. To achieve this the RHE will be willing to work with the two local authorities, housing associations and other not for profit providers in the area and private sector builders and developers.

The RHE will provide a great opportunity to connect with all parishes in rural Wiltshire, to begin ascertaining both the extent and type of affordable housing needs in the county and engage with those communities able and willing to do something about it. That `something` might include obtaining evidence of need, identifying possible sites (in particular `exception` sites) and in some cases establishing some form of community-led housing vehicle, such as a community land trust.

Crucially, the RHE will also be able to ascertain the existing and potential delivery agents for affordable housing, including Wiltshire Council, developers willing to provide a proportion of affordable housing in their proposals, and housing associations able to keen to work with rural communities. Accordingly, the RHE will be able to begin painting the whole picture of affordable housing needs within the county, help those villages keen to do something about it, and identify the potential ways of meeting those needs.

As well as establishing housing need another important ingredient in bringing forward more affordable housing for local people is the identification of suitable sites within or on the edge of the villages where these much-needed homes can be built. Part of the role of the RHE will be to liaise with landowners, CLTs, Parish Councils and Neighbourhood Plan groups to seek out such sites that might be brought forward.

The project is at an early stage, and we hope to have more information and project updates to share in the coming months.

Landfill Communities Fund

Are you a not-for-profit organisation in Wiltshire? Have you a capital community project you need some match funding for? Have you planning permission (if needed) and 3 quotes for the work you need doing ready to apply? If so, please fill in an Expression of Interest form which can be found on our website and send this to: mhardwidge@communityfirst.org.uk.

The Grants team will get in touch with you to discuss eligibility and an appropriate time to apply if you are in the correct area, conditional to available funds.

Download information pack: <https://www.communityfirst.org.uk/grants/>

First Aid Training



We offer a range of first aid training courses at Oxenwood Outdoor Education Centre, some courses can also be delivered remotely. Training courses are suitable for schools, youth groups and organisations. We can offer training for people with no first aid experience as well as refresher and requalification training.

Courses offered include First Aid at Work, Paediatric First Aid, First Aid for Mental Health and First Aid for Youth Mental Health. Courses range from 2 hours up to 3 full days of first aid training. During your course, you will be assessed by a qualified trainer and receive a certificate on completion.

A complete list of training courses is available on our website, with details about the course content: <https://www.oxenwood.org.uk/first-aid-training/>

For more information and to book training, email dmaloney@oxenwoodcentre.com

Employability Programmes

Building Bridges

Our Building Bridges Programme, which supports people with significant barriers and challenges to move towards and then sustain education and employment, continues to deliver strongly and is currently supporting 108 participants across Wiltshire.

We will shortly be extending Building Bridges further with a specialist team to support individuals affected by homelessness as part of the Wiltshire Council Rough Sleeping Initiative.

Building Bridges also continues to provide numeracy skills support to qualifying participants as part of Wiltshire Council's Multiply Programme.

Household Support Fund

Community First has been actively involved in helping to deliver Household Support Fund assistance to households in most need across Wiltshire during the current cost of living crisis. Between November and March, our Building Bridges and Youth Action Wiltshire teams distributed £45,000 of vouchers to 156 households - 82% of these were for food, 12% for energy and 6% for other essentials. We are hoping to provide even more assistance to households in need in the next phase of this funding in the coming months.

Community Insurance

Community Insurance is a specialist insurance agent service from Community First. We offer comprehensive insurance for local councils, village halls, community building and playing field associations, with support from our friendly and professional team.

Our policies are underwritten by Zurich. Income generated from Community Insurance is reinvested back into communities including support for village halls, community buildings, local councils and other services provided by Community First.

For a free quote and more information visit our website: www.communityinsurance.co.uk. Or email: communityinsurance@communityfirst.org.uk or telephone 01380 732809.

Briefing prepared by:

Ellie Ewing

Marketing and Communications Manager (Community First)

ewing@communityfirst.org.uk

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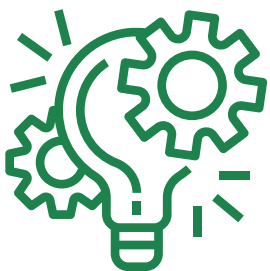
Voice It, Hear It, is a new project that unifies the collective strength of its partners to support the voice and engagement of people in Wiltshire.



Working alongside Wiltshire Council and the BaNES, Swindon and Wiltshire Integrated Care Board (BSW ICB) we will be engaging with people living and working in Wiltshire to co-produce, co-design and co-develop health and social care services in Wiltshire.

We work alongside people with physical disabilities, sensory needs, mental health conditions, learning disabilities, neurodiversity, long term conditions, complex needs, older people and dementia. Empowering and facilitating them to have their say and get involved in shaping how health and social care services work for them now and in the future.

Voice It, Hear It Projects



We have a number of projects underway and scheduled in throughout 2024. These are requested by Wiltshire Council, the Integrated Care Board and partners in our community.

Learning Disability and Autism Life Expectancy



Working with people with lived experience and public health to understand how screening can be made more accessible and comfortable for people. Topics include bowel, breast and cervical cancer screening and testicular checks.

Technology Enabled Care (TEC)



Exploring how 18-25 year olds use TEC to enhance their independence and how they find out what is available for them.

Wiltshire Council Prevention Strategy



Working with people with lived experience to find out what prevention means to them. What improvements and solutions are needed to meet the diverse needs of our population?



Care Quality Commission Adult Social Care Inspection

Engaging with adults and carers to hear their experiences of Adult Social Care in Wiltshire. Do they feel listened to? Are their choices about their care respected and are they involved in planning their care? What works well and what could be done better?



Accommodation Strategy

Identify the vision and aims of older people to maintain their independence and control within their own home. If not in their own home how service can be designed to feel like a real home. How older people can be more involved in planning for their future home needs in a timely way.



Wiltshire Museum Assize Court Development

Working alongside the museum to recruit and support a disability advisory group to help inform the museum redevelopment.



Engagement and reporting methods

- Focus groups
- 1-1 interviews
- Surveys
- Workshops
- Social media
- Flinga
- Facebook polls/forums
- Qualitative / Quantitative Reports
- Videos
- Artworks
- Campaign sharing
- Awareness

We'd love to hear from you!

voice@communityfirst.org.uk

01380 722475



voice it, hear it



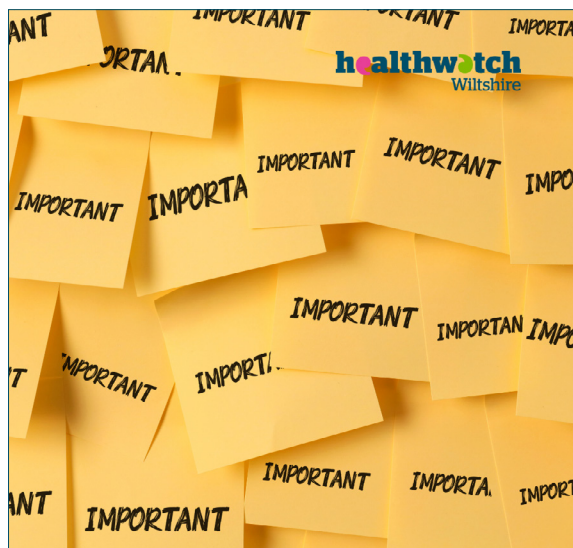
@wiltsvoice

How we set our priorities

Each year Healthwatch Wiltshire sets its priorities for the year ahead based on the experiences that we hear from local people.

These are gathered by:

- Reviewing feedback that we have received over the past year
- Conversations with our Board and volunteers
- All the evidence and feedback we gather is shared with the Board and they help us decide what areas we focus on in the year ahead.



We also talk to local commissioners and voluntary sector organisations to ensure our work can add value to what they're doing and to check that we aren't duplicating work that's already being done elsewhere.

While other people can suggest areas of focus to us, we are an independent organisation and decide our own workplan.

Our priorities for 2024/25

This year we ran an online survey throughout March and we also visited libraries, community campuses and local groups to gather people's views.

The survey invited respondents to choose their preferences from a list of six key project themes, all of which came from the feedback we'd received over the previous year:

- The wellbeing of children and young people
- Pharmacy

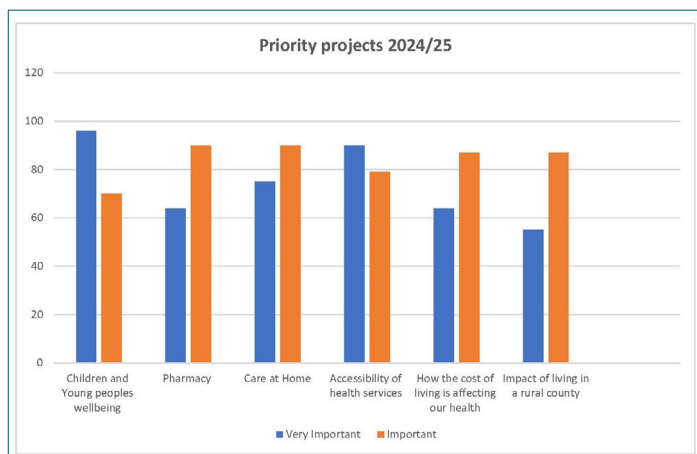
- Care at home
- Accessibility of health services
- How the cost of living is affecting our health
- The impact of living in a rural county.

Our planned work

Based on the survey responses we received, and following a discussion with our volunteers and our Board, the following three priority areas have been agreed:

- **Pharmacy** - a review of the Pharmacy First scheme.
- **Living in a rural county** - focusing on the issues people face living in isolated areas and how they access services.
- **Care at home** - hearing the views of people who have an NHS@Home (virtual ward) package to provide care at home and how this is working for them.

A huge thank you to the 211 people who shared their thoughts with us! Find out more about [what people told us in our blog](#).



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MINUTES

Meeting: Warminster LHFIG
(Local Highway Footway Improvement Group)
Place: Virtual meeting via Microsoft Teams
Date: Wednesday 1st May 2024
Time: 10:00

Please direct any enquiries to Sarah Dearden (Senior Traffic Engineer), via email
sarah.dearden@wiltshire.gov.uk

	Item	Update	Actions and recommendations	Who
	Date of meeting: 1 st May 2024			
A.	Attendees and apologies			
	<p>Present:</p> <p>Apologies:</p>	<p>Bill Parks (Chair/WC), Sarah Dearden (WC) Alan Russell (SVPC), Phil Holihead (ChapPC), Vanessa Sturmeay (HeyPC), Malcolm Pryor USPC), Lee Haine (WC) Sarah Jefferies (HorPC), Simon Wager (MBPC), Anthony Potter (BishPC), David Ball (CorPC), Kate Plaistow (LDPC), Jane Bell (ChitPC), John Phillips (CorPC), Len Turner (WC), Tony Jackson (WC) (late), Tom Dommett (WTC) (late), Jill Adams (BoyPC), Sarah Dorrington (CodPC)</p> <p>Jamie Fagon (UDPC) Andrew Cooper (WTC)</p>		
B.	Notes of last meeting			
		<p>The notes of the last meeting held on 24th January 2024 were accepted as a true record.</p>	<p>Noted and agreed.</p>	

C.		Financial Position	
		<p>Refer to finance sheet for details: Financial Position as of April 2023:</p> <p>Budget for 23/24 = £30,452.00 Plus remaining 22/23 budget of £9147.30 Total Budget Available £39,600.30</p> <ul style="list-style-type: none"> - agreed contributions - Total remaining budget (subject to Area Board approval) = £0 	<p>Assumed budget for 2024/25 £30,452.</p> <ul style="list-style-type: none"> - Agreed contributions/amendments(s subject to Ab approval) <p>= remaining budget £18,489.75</p>
D.		Schemes List – LIVE ACTIVE SCHEMES	
1)	<p>17-21-16 Sutton Veny - SIDs</p>	<p>UPDATE: Results of metrocounts = 2x sites NFA, 2x sites meet criteria for SID/CSW, 1x Site for Police enforcement. Cost up NAL socket/posts for 2 x SID sites (SD) Refer Police Enforcement site to Wiltshire Police (community safety Partnership)(SVPC) Cost estimate for 2x sid posts £1,150 PC 25% contribution £287.50 LHFIFG contribution 75% £862.50 All contributions agreed – to be ordered Denise to meet/liaise with PC on locations. Locations agreed – order can be placed Works ordered placed awaiting works start.</p>	<p>Discussion and actions</p> <p>1 site complete, 2nd site to be installed near future, location problem with underground cable needed further investigation. Can be invoiced and removed when complete.</p> <p>Send AR SID training details.</p>
			<p>SD</p> <p>SD</p>

2)	<p>17-22-2 Corsley A362 SID posts</p>	<p>Request for SID sockets at sites that met criteria Update: Metrocount results show 1x site meets criteria for SID/CSW 1x site NFA Cost estimate for 1x sid posts £876 PC 25% contribution £219 LHFIG contribution 75% £657 All contributions agreed – to be ordered Denise to meet/liaise with PC on locations. Locations agreed – order can be placed Works ordered placed awaiting works start.</p>	<p>Discussion and actions Socket to be relocated, can be invoiced and removed once complete</p>	SD
3)	<p>17-22-5 Upper Deverills Signing Improvements</p>	<p>General traffic problems, speed, volume of traffic etc Update: Site visit undertaken during August 2022. Draft signing and road marking proposal subsequently submitted to UDPC for review. I have had confirmation from Jamie Fagan that these will be reviewed at the October PC meeting and report back at the next meeting in Jan 23 Action for UDPC to send SD details of final designs. PC agreed plans, needs to be re-costed with Milestone rates.(SD) Final revised plans agreed upon, cost estimate £3,300 PC 25% contribution £825 (TBC Julys PC meeting)-update SD LHFIG 75% contribution £2475 (agreed) Works ordered placed awaiting works start.</p>	<p>Discussion and actions Sign to be relocated can be invoiced and removed when complete.</p>	SD
4)	<p>17-20-16 (original request No.) Warminster Factory Lane HGV movements</p>	<p>Factory Lane/West Street, Warminster – HGV traffic causing damage to property originally raised at CATG via reference 17-20-16 in 2020, Works ordered: Signing complete, DYL extension on WRR list, Lining outstanding. New issue with other side of road, site visit required TJ to arrange. TJ to arrange to meet highway engineer to discuss options. SD/TJ had site meeting to discuss more drastic solutions – SD to investigate for next meeting.</p>	<p>Discussion and actions Design and costs attached to agenda. Total cost for scheme £7000, LHFIG 75% contribution £5250 (Agreed), WTC 25% £1750 (TBC), once WTC confirmed order can be raised.</p>	TD/WTC SD

5)	17-22-9 A350 Longbridge Deverill - pedestrian safety	<p>Arrange site visit with WC engineer to discuss proposals. <i>Plans issued to PC,</i> <i>New cost estimate £1,710</i> <i>PC 25% contribution £428</i> <i>LHFIG 75% Contribution £1283</i> <i>All agreed - Can be ordered.</i> SD/KP to talk ref: SLOW markings Order to be placed. Works ordered placed awaiting works start. (SD reminder to get lone pole removed).</p>	<p><u>Discussion and actions</u></p> <p>Works complete can be invoiced and removed.</p>	SD
6)	Waiting restriction review 23/24 Batch 001	<p>TRO consideration Engineer to discuss with TC location, engineer to investigate, design and cost. *17-22-12 Warm Victoria Rd/Grovelands Way DYL *17-22-13 Warm Upper Marsh Rd/Weymouth St DYL *17-22-14 Warm King St/Brook St DYL *17-22-15 Warm Portway Lane/Holly Bush Rd DYL *17-22-16 Warm Sambourne Road DYL *17-22-18 Warm Boreham Rd Disabled bays *17-22-19 Warm The Maltings/Pound St DYL *17-22-20 Warm Victoria Rd DYL *17-22-27 Warm Alcock Crescent 11-16 DYL *Warm Beech Grove DYL *Factory Lane extension DYL Legal work completed with TRO for advert.</p>	<p><u>Discussion and actions</u></p> <p>9 Objections received; report required for Cabinet Member consideration.</p> <p>Members asked about DYL being removed on the North Side of Victoria Rd at same time of new DYL being laid on South Side, this wasn't requested when the issue came to LHFIG so was not advertised and would require its own TRO. SD to investigate this site further.</p>	SD
7)	17-22-22 Warminster Ash Walk Lane-HGV Issues	<p>HGV issues going down Ash Walk and getting stuck trying to get to Manor Gardens from B3414 Church Street. LHFIG agree contribution of £600 Site to be looked at when officer time allows. Initial site visit undertaken, plan and cost required. WTC agreed 25% £115 LHFIG agree 75% £345 – order to be placed Works ordered placed awaiting works start.</p>	<p><u>Discussion and actions</u></p> <p>Site marked out, signs to go up in May. Can be invoiced and removed when complete.</p>	SD

8)	17-22-23 Boyton/Sherrington-HGV Issues	<p>Large vehicles knocking bollards wall and verge. Wants HGVs banned (cannot do as no other access for them) Suggest Road markings/signing looked at. JA/SD to arrange site meeting to discuss issue. SD/JA site meeting February to look at location and investigate.</p>	<p>Discussion and actions</p> <p>Site meeting undertaken, design and costs attached to agenda. Total cost of scheme £1375, LHFIG 75% £1031.25 (agreed), BoyPC 25% £343.75 (TBC). Order to be placed once confirmation received.</p>	<p>BoyPC/JA SD</p>
9)	17-23-2 Horningsham Street nameplates	<p>No street nameplates in West Common, Anchor Barton, Hitcombe Bottom, Gentle Street, Rowe's Hill, White Street. Request for new signs. PC confirm approval has been sought. LHFIG agree contribution of £1500 (75%) and HPC £500 (25%) ACTION with PC to let SD know location of signs. SD to look at when officer time allows Unsure of latest SJ to update DN to site new signs. Location plan received and agreed by DN-SD to discuss with PC about ordering. SD to conform information with SJ then works order to be placed and final cost estimate confirmed.</p>	<p>Discussion and actions</p> <p>Confirmation by Parish Council received, order placed. To be marked out when required.</p>	<p>SD</p>
10)	17-22-7 Warminster High Street – Blocked access/Bollards	<p>People parking on DYL and KEEP CLEAR road markings, causing access problems. Bollards requested. Cost of scheme £1500 WTC agreed 25% £375 LHFIG agreed 75% £1125 Order to be placed Works ordered placed awaiting works start.</p>	<p>Discussion and actions</p> <p>Works ordered, put on hold due to demolition works at No.3 High Street. Update SD when works complete</p>	<p>WTC</p>

11)	17-23-5 Corsley A362 – Pedestrian crossing	Crossing point by bus shelter dangerous place to cross, narrow footway, high speeds. Request for pedestrian crossing. SD advises unlikely to meet criteria for formal crossing, other improvements to be looked at, narrow footways/gateways etc Total cost of scheme £1500 CPC agreed 25% £375 LHFIG agreed 75% £1125 Works ordered placed awaiting works start.	Discussion and actions Works ordered and marked out, works to be done during May/June, can be invoiced and removed when complete.	SD
12)	17-23-11 Bishopstrow Village SID	New Sid post meets guidance at Southern end of village, request for new post/location. Total cost £350 BPC agree 25% £87.50 LHFIG agree 75% £262.50 Works ordered placed awaiting works start.	Discussion and actions Complete can be invoiced and removed.	SD
13)	17-23-14 Heytesbury Parsonage Farm Road Marking 17-23-15 Heytesbury Cotley Hill Road markings and village gates	Request for SLOW marking approaching Parsonage Farm in attempt to slow vehicles down as poor visibility out of junction. Request for SLOW marking as you enter Heytesbury from Cotley Hill R/A due to concerns of speeding and village gates to highlight speed limit terminal point. Site meeting required to confirm design – Total cost of scheme £5470, HPC 25% £1367-agreed LHFIG 75% £4103-agreed. Proceed to works pack	Discussion and actions PC decided on Option 2 and 4, Total cost of scheme £3195, LHFIG 75% £2396.25 (agreed), PC 25% £798.75 (agreed). Can be ordered.	SD
14)	17-23-17 Chapmanslade Village Hall Lining	Request for lining in improve visibility from lane leading out of sports hall/village hall Plan and cost for next meeting Plans to be sent to PC– Total cost of scheme £1420, HPC 25% £355-agreed LHFIG 75% £1065-agreed. Proceed to works pack	Discussion and actions Works ordered – on Lining programme to be installed. Can be invoiced and removed when complete.	SD

15)	17-23-35 17-Maiden Bradley-Traffic Calming removal/new village gateways/SID post	<p>Improvements required into traffic calming buildout (Mere end) due to numerous RTC's causing damage. Parish Council propose to have buildout removed due to numerous and more recent RTCs, New SID location to be investigated and possible enhancements to the speed limit terminal. SD to investigate.</p> <p>Group agreed to commit £5000 towards scheme for new gateway/SIDs etc. Removal of TC to be funded by WC. PC to send SD metrocount results for proposed new SID site. Martin Rose to lead on works. Liaise with BP/PC.</p>	<p>Discussion and actions</p> <p>BP/PC/MR discussed what is required – removal of existing traffic calming due to RTC's, (to be paid for my WC) new gateways works to be designed and costs to LHFIG 75%/PC 25% split. MR leading works.</p>	MR/BP/PC
16)	17-23-22 Upton Scudamore Dropped kerbs	<p>No dropped kerbs available at Biss Close makes accessibility for wheelchair/mobility scooters/pushchairs difficult. LHFIG agreed to add to schemes list.</p> <p>SD to meet PC- Cost estimate of dropped kerbs £2500 USPC 25% contribution £625 agreed and LHFIG 75% contribution £1874 agreed. To be progressed.</p>	<p>Discussion and actions</p> <p>Works ordered.</p>	
17)	17-23-18 Longbridge Deverill B3095 Hill Deverill	<p>Speed limit is 30mph, CSW recorded excess speeds recently. Signing and carriageway roundels faded (to be reported via mywiltshireapp as maintenance issue). Request for additional carriageway roundels and look at repeater signs. – LHFIG agreed to add to schemes list to be looked at when officer time allows. To be priority for 24/25.</p> <p>SD to have costs and plan for next meeting.</p>	<p>Discussion and actions</p> <p>2 options given to Parish Council, Option 1 £6826, LHFIG £5119.50/PC £1706.50 Option 2 £1650, LHFIG £1238 (agreed in principle) PC £412 (TBC)</p>	KP/LDPC
18)	17-23-29 Chitterne B390 Improvements	<p>Point C request for horse/Pedestrian sign to be investigated. LHFIG agreed to add Ped/Horse signs to schemes list to be looked at when officer time allows.</p> <p>Group agreed to commit £600 towards signing. SD/ChitPC to meet on site when time allows.</p>	<p>Discussion and actions</p> <p>Site visit undertaken, plan and costs required by next meeting.</p>	SD

19)	17-23-31 B3095 Brixton Deverill 20mph assessment	PC request a 20mph speed limit assessment. SD to Liaise with PC for area to be considered- Cost estimate of Assessment £2900 UDPC 25% contribution £725 agreed and LHFIF 75% contribution £2175 agreed. To be progressed	Discussion and actions Assessment ongoing, surveys ordered. Results to be presented at next meeting.	SD
20)	17-23-32 Bishopstrow Main St Bus stop markings	Request for bus stop markings along Main Street, users have to step into road to flag down bus due to parking. Cost estimate of Bus Stop markings £1270 BPC 25% contribution £312 and LHFIF 75% contribution £958 agreed. To be progressed.	Discussion and actions Works ordered. PC want to put on hold due to unhappy residents. SD to send Bus stop markings to PC. PC to let SD ow to proceed.	SD AP/BispPC
21)	17-23-33 Longbridge Church turning area-No through Road sign	No through road sign requested to deter people driving in, having to turn around and cause damage to walls. Cost estimate of sign £250 LDPC 25% contribution £62.50 and LHFIF 75% contribution £187.50 agreed. To be progressed.	Discussion and actions Works ordered. Can be invoiced and removed when complete.	SD
Schemes list – LIVE - NO CURRENT ACTION				

1)	Warminster Waiting restriction review batch 002 (min 8 sites required)	17-23-12 Warminster Norridge View Waiting restrictions 17-23-13 Warminster Pampas Road WR 17-23-27 Warminster Emwell Street Waiting restrictions 17-23-28 Warminster Upper Marsh Road Waiting restrictions Ongoing. Summer meeting as cut off for this batch	Discussion and actions CUT OFF DATE FOR NEW SITES 1 st SEPTEMBER 2024.	
2)	17-23-20 Corsley A362 speed limit assessment	Speed limit assessment requested on A362 from Picket Post R/A to White Hart at Lanes end. Currently 5 different speed limits along length. Requests 40mph along whole length. LHFIG agreed to add to schemes list to be looked at, SD to investigate. With Cabinet Member for discussion Investigations by WC into Speed Limit from Picket Post to Lanes End – Exploring options in co-ordination with consultants.	Discussion and actions Assessment ongoing, surveys currently being undertaken.	SD
3)	17-23-24 Horningsham RoW works	request for RoW equipment 11xOne way ped gates and delivery £3274 LHFIG agreed to add to schemes list- With RoW Paul Millard for progression-keep SD updated.	Discussion and actions With Paul Millard RoW	PM
4)	17-23-30 Warminster Area RoW works	. £3000 required. LHFIG agreed to contribution and added to list With RoW Paul Millard for progression-keep SD updated.	Discussion and actions With Paul Millard RoW	PM
5)	17-22-24 Bishopstrow Main Street-Parking issues	Residents parking on both sides of road leaving narrow gaps for people to squeeze through, drivers sometimes mounting pavements. No easy solution – PC to discuss option to install bollards along one side, similar to whats already there further down road, this will remove parking from that side of the road as c/way not wide enough for double parking and traffic to flow. Plan to be sent to PC for consultation with residents.	Discussion and actions Total cost for scheme £1500. LHFIG 75% £1125, PC 25% £375, Can be ordered.	SD
F.	Scheme's list – WATCHING BRIEF			

1)	17-23-19 Upton Scudamore HGV issues	HGVs use village as cut through when A36/A350 closed (planned or RTC) Village is narrow, tight corners, no footways, HGVs become stuck and need to reverse. LHFIG agreed to add to schemes list to be looked at when officer time allows. SD to meet PC to investigate issue and possible solutions.	Discussion and actions Design and costs provided to Parish Council, PC decided to delay until next year due to finances.	
2)	17-23-21 Corsley Signing	Request for Horse warning signs and “No access to Longleat” signs installed at 5 different lanes. LHFIG agreed to add to schemes list to be looked at when officer time allows. Group agreed to commit £1500 towards signing. SD to look into horse warning signs and liaise with Mark Stansby regarding Longleat signs.	Discussion and actions Works passed to Mark Stansbys team to be looked at and produce proposals..	
3)	17-23-25 Warminster West Street/Vicarage Street speeding	resident wants a 20mph speed limit or alternatively signing showing speed limit (SID) LHFIG agreed to add to schemes list to be looked at when officer time allows. WTC considering town centre 20mph speed limit. WTC to discuss how they want to proceed, what areas need assessing and send plan to SD for investigation.	Discussion and actions WTC/Members to agree extents of 20mph survey and advise SD. Simple plan and highlighted areas suffice. Cost of 20mph £3100. LHFIG 75% £2325 (agreed) WTC 25% £775 (tbc)	WTC/TD WTC/TD
4)	17-23-34 Warminster Sambourne Road-Warning signs	Request for warning signs for play area/pedestrians crossing road. Location incorrect should be Fore Street, 1 end has sign other end doesn't – to be looked at when officer time allows.	Discussion and actions To be looked at before next meeting. SD to meet TJ on site.	SD/TJ

G. New Issues					
Page 132	1)	17-24-01 A350 Longbridge Deverill Village Gates	The speed limit reduces from NSL to 40mph into the village, PC looking at ideas of highlighting the speed limit to help reduce current speeds. Village gates were suggested.	Discussion and actions Group agreed to add to agenda. Total cost of scheme £3600, LHFIG 75% £2700, LDPC 25% £900 (TBC)	LDPC/KP
	2)	17-24-02 A350 Longbridge Deverill roundels	Speeding an issue through the village, suggested red HFS surfacing to highlight roundels/Speed Limit.	Discussion and actions Group agreed to add to agenda. To be looked at before next meeting.	SD
		17-24-03 Horningsham Speed limit	Look at extending the current 30mph further out the village. Look at repeater signs throughout village.	Discussion and actions Group agreed to add to agenda. To be looked at before next meeting.	SD
	4)	17-24-04 Warminster Smallbrook Road Toads	Road closure requested for toads during 14 th Feb-13 th March each year. WTC to fully fund scheme costs (est.£5000)	Discussion and actions Group agreed to add to agenda. For information only. Works ongoing with other highways team.	MS
	5)	17-24-05 Warminster The Close loading bays	Existing parking bays usually full so difficult for people to drop off to the food bank which only takes a few minutes. Cost to be considered.	Discussion and actions Group agreed not to add to agenda. WTC to go back to report issuer and update.	SD
	6)	17-24-06 Warminster Smallbrook Lane speeding issues	Smallbrook lane used by many walkers/cyclist/riders/children etc, vehicles drive too fast, little room for vehicle and pedestrians. Requests quiet lane status and reduce the speed limit.	Discussion and actions Group agreed not to add to agenda. WTC to go back to report issuer and update.	SD
	7)	17-24-07 Warminster Foreminster Court Signing	Request for additional street nameplate. WTC agreed to send to LHFIG but at the request that residents pay for the sign themselves.	Discussion and actions Group agreed not to add to agenda. SD to double check road names.	SD

F. AOB			
1)		<p>REMINDER – New issue forms to be sent to the LHFIG email address lhfigrequests@wiltshire.gov.uk</p> <p>Town and Parish Councils must have discussed and agreed to progress the issue reported, before the form is sent in, blank forms with no recorded support from Town/Parish will not be progressed. Please also make sure the contacts box is filled in with Town/Parish contact name or it will not be progressed.</p>	
2)	Page 133	<p>David Ball asked why all narrow lanes can't be 30mph, a lot of Lanes around Corsley are NSL.</p> <p>The overall speed limit framework, including the setting of national limits for different road types, and which exceptions to these general limits can be applied, is the responsibility of the government. The 3 national speed limits in England are:</p> <ul style="list-style-type: none"> • the 30mph speed limit on roads with street lighting (sometimes referred to as restricted roads) • the national speed limit of 60mph on single carriageway roads • the national speed limit of 70mph on dual carriageways and motorways <p>Speed limits should, therefore, be evidence-led and self-explaining, and seek to reinforce people's assessment of what is a safe speed to travel and encourage self-compliance. They should be seen by drivers as the maximum speed rather than as a target speed at which to drive irrespective of conditions. It is often not appropriate or safe to drive at the maximum speed limit.</p> <p>Most sensible/rational drivers know and expect that if driving down narrow lanes they will come into conflict with, vehicles in the middle of the road, pedestrians and horses/animals in the road and drive accordingly to their surroundings.</p>	

G.	
Page 134	<p>TOP PRIORITY SCHEMES LISTED BELOW (SCHEMES HIGHLIGHTED IN YELLOW REQUIRE FUNDING APPROVAL FROM THE AREA BOARD):</p> <ol style="list-style-type: none"> 1. 17-22-2 A362 Corsley SID sockets - £876 (LHFIG - £657, Corsley PC - £219) 2. 17-22- WR Review Batch 001 for Warminster LHFIG area - £7,000 (£1,750 contribution distribution TBC) 3. 17-22-22 Warminster Ash Walk Lane HGV Sign - £600 (LHFIG £450, WTC £150) 4. 17-22-2 Horningsham Nameplates - £2000 (LHFIG £1500, HPC £500) 5. 17-21-16 Sutton Veny SID posts - £1,150 (LHFIG £862.50, SVPC £287.50) 6. 17-22-5 Upper Deverills signing improvements - £3,300 (LHFIG £2475, UDPC £825) 7. 17-23-12 Warminster WRR Batch 002 £7,000 (LHFIG £5250, WTC £1750) 8. 17-22-7 Warminster High Street Bollards and Lining £1500 (LHFIG £1125, WTC £375) 9. 17-23-5 Corsley A362 pedestrian improvements £1500 (LHFIG £1125, CPC £375) 10. 17-23-24 Horningsham RoW works £3274 11. 17-23-30 Warminster wide RoW works £3000 12. 17-23-14/15 Heytesbury Gateways £5470 (LHFIG £4103, HPC £1367) AMENDED £3195 (LHFIG £2396.25, HPC £798.75) 13. 17-23-17 Chapmanslade Village Hall lining £1420 (LHFIG £1065, CPC £355) 14. 17-23-35 Maiden Bradley gateways/SID post/TC removal LHFIG £5000 PC TBA 15. 17-23-32 Bishopstrow bus stop markings £1270 (LHFIG £958, BPC £312) 16. 17-23-29 Chitterne Horse/Ped signing LHFIG £600 PC TBA 17. 17-23-22 Corsley Signing LHFIG £1500 PC TBA 18. 17-23-22 Upton Scudamore Dropped kerbs £2500 (LHFIG £1874, USPC £625) 19. 17-23-31 B3095 Brixton Deverill 20mph assessment £2900 (LHFIG 2175, UDPC £725) 20. 17-23-33 Longbridge Church NTR sign £250 (LHFIG £187.50, LDPC £62.50) 21. 17-20-16 Warminster Factory Lane HGV issues £7000 (LHFIG £5250, WTC £1750) 22. 17-22-23 Boyton Bollards £1375 (LHFIG £1031.25, BPC £343.75) 23. 17-23-18 B3095 Hill Devreill roundels £1650 (LHFIG £1238, LDPC £412) 24. 17-22-24 Bishopstrow bollards £1500 (LHFIG £1125, BPC £375) 25. 17-23-25 Warminster 20mph assessment £3100, (LHFIG £2325, WTC £775) 26. 17-24-01 Longbridge Deverill village Gates £3600 (LHFIG £2700, LLDPC £900)
	H.

Warminster Local Highway Footway Improvement Group

Highways Officer – Sarah Dearden

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Warminster Area Board will have a remaining Highways funding balance of **New 24/25 budget of £30,452-minuted contributions/amendments = £18,489.75**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding Implications

6.1 There are no safeguarding implications.

7. Recommendations

Warminster Area Board are asked to approve recommendations.

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Costs of Highway Works

Below is a guide to the cost of the more common requests that the council receives for the provision of highway works (as of **April 2024**). It is intended to help Parish and Town Councils when considering such issues in their area.

Costs quoted are approximate and most do not include fees involved with the design and implementation of the scheme or the cost of any legal procedures involved unless stated.

Pedestrian Facilities

Zebra crossing (including high friction surfacing on approaches) typically costs between **£28,000-£43,000**

Divided zebra crossing (including high friction surfacing on approaches) typically costs between **£37,000-£52,000**

Standard single Puffin crossing (including high friction surfacing on approaches) typically costs between **£100,000-£120,000** including design fee's.

Standard single Toucan crossing (including high friction surfacing on approaches) typically costs between **£120,000-£140,000** including design fee's.

Highlighted crossing point including bollards and associated works typically costs approximately **£6,000**.

A typical pedestrian refuge including electrical works and all other associated works costs between **£12,000-£16,000**.

Footways

To construct a new footway using standard bituminous materials typically costs approximately **£250** per sq. metre with kerbing/edgings costing approximately **£110** per meter.

To construct a new footways using Yorkstone paving slabs costs approximately **£500** Per metre sq. if Heritage Stone kerbing is required this would cost in addition of approximately **£300** Per metre sq.

A shared use cycleway/footway will be similar to a standard footway. However it will be of greater width and will require additional signing and street lighting.

Parking controls

Parking restrictions, the cost of formulating the proposals, the consultation and the progression of the associated legal traffic orders is the larger proportion of the total cost of introducing parking controls. Typically this can cost **£6,700** per site. The cost of the yellow lines and associated road signs account for a much smaller proportion of the total scheme.

White Lining

White lining costs up to **£8.50** per metre. Hatching as shown above costs approximately **£15** per metre squared. Removal of white lines costs **£35** per metre. Road studs cost an average **£25** each. + (**£1000** EST Cost)

Traffic management is additional to these costs.

Signs

To erect a warning or regulatory sign on a new sign-post costs between **£300** and **£800** Dependant on size.

To erect a directional sign on new posts typically cost between **£600** and **£1,100** Dependant on size

(If any sign requires external illumination, then an approximate further **£1500** can be added to the cost for ducting, connection to the electricity supply and lighting unit)

A village nameplate on 2 new posts costs up to **£375**. If a road safety message is required, this costs an additional **£130**. The Town or Parish Council may be asked to pay the additional cost.

An ornamental finger post costs up to **£3000**. The requester is normally required to fund, in full enhancement work of this type.

Street Lighting

Provision of a standard street lighting column including service connection costs up to **£3,700**

Provision of an ornamental lighting column, including service connection costs up to **£5,000**

(Cost can vary depending on the length of ducting needed and closest electricity source. This can cost up to **£150** per metre)

Traffic Calming

The details below indicate methods typically used in traffic calming schemes. However, it should be noted that all sites require individual consideration and assessment before a particular scheme can be agreed.

Full gateway, including signs, lines and coloured high friction surfacing costs depending on size and location from **£6,000**

(This cost will rise if any electrical work to the signs is required)

The physical narrowing of the carriageway to introduce one-way priority traffic operation, including signing, lining and street lighting costs up to **£50,000** but is dependent on length.

Traffic Calming Features

Double speed cushion layout and associated works such as street lighting, signing and lining typically cost between **£18,000 - £23,000**.

Speed control table with crossing point and associated works such as coloured surfacing, street lighting, signing and lighting costs from **£20,000** Dependant on length and carriageway width.

Raised junction with crossing point and associated works such as coloured surfacing, street lighting, signing and lining costs from **£55,000** Dependant on length and carriageway width.

Others highway works

Pedestrian guard rail typically costs **£280 - £350** per metre.

Standard dropped kerbs (1 side only) typically costs **£1250 - £1500**.

Bollards cost between **£400 - £800** each

Carriageway roundel costs up to **£200** dependant on size and speed limit (Plus Establish Costs).

Village entry picket fence costs depending on size and location between **£1,500-£2,500** per gate.

Bus shelters costs can vary considerably depending on size, location, electrical capability, prices range from **£8,000 to £15,000**.

Assessments / Surveys / Data collection

- A street lighting assessment typically costs between **£1500 and £3000**.
- A vehicle/speed survey typically costs between **£450 and £5,000**.
- A topographical survey typically costs between **£1,800 and £6,000**
- Minimum cost for Traffic Regulation Order is **£3,000**
- A pedestrian crossing assessment cost **£3000**
- A speed limit assessment costs **£3100**

Other information

- As Highway Authority for Wiltshire, we do not install highway mirrors
- We do not install vehicle activated signs (VAS) unless identified through the authority's collision reduction programme.

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